

**Grove City Area School District**  
**Board Voting Meeting Agenda**  
**Monday, March 11, 2024**  
**District Office - Boardroom**  
**Community and board members may attend virtually or in person**  
**7:00 p.m.**

- A. Moment of Silence
- B. Pledge of Allegiance
- C. Call to Order by the President
- D. Announcement of Executive Session - No executive session is currently scheduled.
- E. Board Recognition
- F. Public comments
- G. Review and Approval of the minutes from the February 12, 2024 Voting Meeting and the March 4, 2024 Work Session. \*\*
- H. President's Report
- I. Superintendent's Report
- J. Solicitor's Report
- K. Mercer County Career Center and Midwestern Intermediate Unit IV Representative Report

\*ATTACHMENT PROVIDED

## FACILITIES and SCHOOL SAFETY

### **Action Items:**

1. It is recommended that the Board approve the Eckles Construction Management Services Proposal for High School MEP & renovations project. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. It is recommended that the Board approve specifications for advertisement contracts for athletic scoreboards.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

3. It is recommended that the Board approve purchasing of a truck for the maintenance department that is no older than 4 years old, does not exceed 50,000 miles and at a price that does not exceed \$38,000.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## FINANCE

### **Action Items:**

1. It is recommended that the Board approve the Financial Statement for February 2024. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. It is recommended that the Board approve the Bills Payable for March 2024. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

3. It is recommended that the Board approve Budget Transfers for March 2024. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

4. It is recommended that the Board approve Budget Transfers for March 2024 from the budgetary reserve. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

5. It is recommended that the Board approve the 2024-25 Midwestern Intermediate Unit IV General Operating Budget. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

6. It is recommended that the Board approve the PSBA BUCS Comprehensive Agreement \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

7. It is recommended that the Board approve the 2024-25 MCCC General Fund Budget \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## STUDENT AFFAIRS and ACTIVITIES

### **Action Items:**

1. It is recommended that the Board approve the following student travel request:
  - High School Choral Member and one chaperone to travel to Mars High School for Region Chorus on March 6 - 7, 2024 at a District cost not to exceed \$350
  - 2 High school Concert Members and one chaperone to travel to Deer Lakes High School for PMEA Region I Band on February 22 - 24, 2024 at a District cost of \$775
  - Gifted and talented students and 3 chaperones to travel to the National Academic Tournament in Atlanta, Georgia on April 19-23, 2024 at a District cost not to exceed \$11,197.03 \*
  - High School Concert Members and one chaperone to travel to Erie, PA for the PMEA All State Festival on April 17-20, 2024 at a District cost not to exceed \$1,325
  - High School Bocce Team and four chaperones to travel to Hershey, PA for State Bocce Tournament on March 20 -21, 2024 at a District cost not to exceed \$3,258 \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## EDUCATIONAL SERVICES

### **Action Items:**

1. It is recommended that the Board approve the purchase of Bertino & Bertino Forensic Science - Fundamentals & Investigations - 3rd Edition textbooks \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. It is recommended that the Board approve the following staff conference request(s):
  - Dr. Brendan Smith - State Wrestling Championship in Hershey, PA on March 7-9, 2024 at a District cost of \$500
  - Dr. Joshua Weaver - Navigating Artificial Intelligence in Education - Midwestern Intermediate Unit IV on April 11, 2024 at a District cost of \$250
  - Jennifer Connelly and Amber Fitch - Safety Care Training at the Midwestern Intermediate Unit IV on March 21-22, 2024 at a District cost of \$130 each

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_



3. It is recommended that the Board approve a 2 hour early dismissal on April 8, 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

### **PERSONNEL**

<b>Action Items:</b>
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1. It is recommended that the Board approve hiring the following: subject to the receipt and approval of clearances and District required paperwork.

- Michelle Dosch - Department BB, Class II: LPN - Health Aide Coordinator at an hourly salary of \$19.89, plus an additional, prorated, stipend of \$4,000, effective date TBD \*
- Shannon Merriman - Part-time Cafeteria Worker - at a salary of \$12.50 hourly, (Dept. C-II) - effective March 12, 2024

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. It is recommended that the Board approve the following change in status:

- Andrea Hawke - from Dept. C - Class II cafeteria worker to non-union Asst. to the Director of Food Service at an hourly salary of \$15.00, effective date TBD \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

3. It is recommended that the Board approve the following the additional 2023-24 Supplemental - subject to the receipt and approval of clearances and District required paperwork.

- Amanda Krise - Track and Field Volunteer Assistant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

4. It is recommended that the Board approve the following additional substitutes: subject to the receipt and approval of clearances and District required paperwork.

- Jessica Martin - Pre-graduate 20 day
- Chelsea Dunn - Pre-graduate 20 day
- Grace Hall - Pre-graduate 20 day
- Emily Warren - Pre-graduate 20 day
- Genevieve Harvey - Pre-graduate 20 day
- Alyssa Coleman - Pre-graduate 20 day

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

5. It is recommended that the Board approve the sabbatical leave for Debra Wagner for the 2025 Spring Semester through the 2025 Fall Semester.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

6. It is recommended that the Board approve the following retirements as well as any necessary documentation as to terms and conditions to finalize the employee's separation from the District employment:

- Stephanie McGahey - High School Spanish Teacher - retirement effective May 30, 2024
- Micky Hardenburg - High School Math Teacher - retirement effective May 30, 2024
- Christine Martuccio - Middle School English Teacher - retirement effective May 30, 2024
- Kathy Dillaman - Ed. Services Program Full-Time Aide - retirement effective May 30, 2024
- Brenda Auvil - Ed. Services Program Math Teacher - retirement effective May 30, 2024
- Jennifer Henry - Ed. Services Program English Teacher - retirement effective May 30, 2024
- Lisa Lowers - Hillview Elementary Teacher - retirement effective May 30, 2024
- Jim Jaskowak - Ed. Services Program Music Teacher - retirement May 30, 2024

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

7. It is recommended that the Board approve the contracted communication services partnership with Beaver Valley IU 27 - contingent upon review and approval of the District solicitor. \*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: \_\_\_\_\_

Action: Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**POLICY and LEGISLATIVE AFFAIRS**

<b>Action Items:</b>
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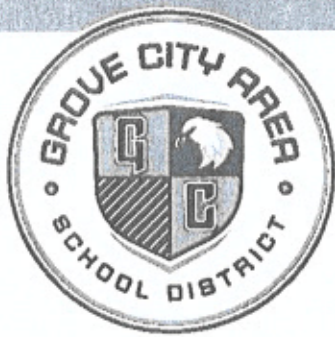
None

L. Moment for Mission (to highlight positive news and events related to the District)

M. Future scheduled business meeting dates:

- Educational Services and Personnel Committee Meetings - Tuesday, March 26, 2024 at 8:15 am
- Special Meeting of the Policy and Student Affairs Committees - Wednesday, April 3, 2024 at 6:00 pm
- Work Session- Wednesday, April 3, 2024 at 7:00 pm
- Voting Meeting - Monday, April 8, 2024 at 7:00 pm

N. Adjournment



**Beth A. Harris**  
*Business Manager*

511 Highland Avenue • Grove City, PA 16127  
p: 724-458-7993 • f: 724-458-7211  
beth.harris@gcasdk12.org

Dear Board Member:

The Grove City Area School Board will conduct their Board Voting Meeting on March 11, 2024 at 7:00 p.m. with the purpose of conducting business pertinent to the operation of the school and any other business that may come before the board. Board members and the public may attend in the District boardroom or virtually. To remotely participate in the meeting, please go to the homepage of the District website at <https://www.grovecity.k12.pa.us/> for further details.

Sincerely,

A handwritten signature in blue ink that reads "Beth Harris".

Beth Harris  
Board Secretary

djw

GROVE CITY AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
GROVE CITY, PENNSYLVANIA

Regular Voting Meeting

February 12, 2024

A moment of silence was observed, followed by the Pledge of Allegiance, prior to the meeting being called to order by the President, Mr. Douglas Gerwick, at 7:03 p.m. in the board room. Board members and the public participated either in person or remotely.

The following members were present:

Mr. Douglas Gerwick	Mr. August Hurst
Mr. Ryan Thomas	Dr. Constance Nichols
Mr. Randy Arnold	Dr. Jeffrey Tedford
Mrs. Karen Hazy Bishop	Ms. Patty Wilson

Dr. Erik Bardy was absent.

Others present were: Atty. Evankovich, Dr. Finch, Dr. Weaver, Mrs. Harris, Mrs. Winger, Mrs. Dennis (remotely), 3 guests in person and 1 guest remotely.

An executive session was held prior to the voting meeting at 6:30 to discuss a special education student settlement.

EXECUTIVE  
SESSION

There was no Board recognition.

BOARD  
RECOGNITIONS

There were no public comments.

PUBLIC  
COMMENTS

A motion was made by Mr. Gerwick and seconded by Mr. Thomas to approve the minutes from the January 17, 2024 Voting Meeting and the February 5, 2024 Work Session.

VOTING MEETING/  
WORK SESSION  
MEETING MINUTES  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

**President's Report:**

- Mr. Gerwick commented that Dr. Bardy had been in contact and was aware of items on the agenda and will be in contact again for updates after tonight's meeting.

PRESIDENT'S  
REPORT**Superintendent's Report:**

- Dr. Finch passed out copies of the High School Project plans from Draw Collective in preparation of soliciting bids.

SUPER-  
INTENDENT'S  
REPORT**Solicitor's Report:**

- There was nothing to report.

SOLICITOR'S  
REPORT**MCCC and MIU4 Report:**

- Ms. Wilson advised there will be a Mercer County Business and Industry Career Fair coming up on April 4, 2024 at the Park Inn by Radisson.
- Ms. Wilson spoke about various programs being added to the Mercer County Career Center.

MCCC & MIU4  
REPORT

Dr. Tedford made the motion, in consideration of related discussions in our previous public work session meeting, the Finance committee recommends, and I move that action items #1, #2 #3 and #4 be approved by the Board. This motion was seconded by Mr. Hurst.

1. It is recommended that the Board approve the Financial Statement for January 2024.
2. It is recommended that the Board approve the Bills Payable for February 2024.
3. It is recommended that the Board approve the Budget Transfers for February 2024.
4. It is recommended that the Board approve Budget Transfers for February 2024 from the budgetary reserve.

FINANCIAL  
STATEMENT  
APPROVEDLIST OF BILLS  
PAYABLE  
APPROVEDBUDGET  
TRANSFERS  
APPROVEDBUDGETARY  
RESERVE  
TRANSFERS  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Dr. Tedford and seconded by Mr. Thomas to approve the following resolution for 2023-24.

2023-24  
TAX  
EXONERATION  
RESOLUTION  
APPROVED

WHEREAS, Matthew Fischer, Grove City Borough; Starla Lindey, Liberty Township; Elizabeth Mattocks, Pine Township; Christi Cratty, Springfield Township; and Amanda McGhee, Wolf Creek Township; Collectors of School Taxes, have requested exoneration for the collection of all unpaid real estate and per capita taxes, and therefore,

BE IT RESOLVED, that Matthew Fischer, Grove City Borough; Starla Lindey, Liberty Township; Elizabeth Mattocks, Pine Township; Christi Cratty, Springfield Township; and Amanda McGhee, Wolf Creek Township, Real Estate Tax Collectors for School Taxes have filed unpaid real estate taxes with the Mercer County Courthouse by January 31, 2024, and they are hereby exonerated and released from the collection of all unpaid 2023 real estate taxes.

BE IT RESOLVED, that Matthew Fischer, Starla Lindey, Elizabeth Mattocks, Christi Cratty, Amanda McGhee, Per Capita Tax Collectors of School Taxes have filed unpaid per capita taxes with Sharp Collection by January 31, 2024, and they are hereby exonerated and released from the collection of all unpaid 2023 per capita taxes.

PROVIDING, however, that the responsibility of the taxables for the payment of said taxes shall be in no manner affected by this action, it is being for the purpose and intention of the School Board that said taxables shall not be charged against them under the duplicates for said year 2023.

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Dr. Tedford and seconded by Ms. Wilson to approve the additional 2023-24 Krise Transportation, Inc. driver – subject to the receipt and approval of clearances and District required paperwork.

- Herbert Bowser

2023-24  
ADDITIONAL  
KRIS TRAN., INC  
DRIVER  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Arnold and seconded by Mr. Thomas to approve the following student travel requests:

- High School Thespians (Drama Club), 9 students and 1 chaperone to travel to Cleveland, Ohio for a professional theater performance on February 16, 2024 at a District cost of \$108.
- High School Choral Member and one chaperone to travel to Mars High School for Region Chorus on March 6-7, 2024 at a District cost not to exceed \$20.

STUDENT  
TRAVEL  
REQUESTS  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Dr. Nichols and seconded by Mr. Thomas to approve the following staff conference requests:

- Dr. Weaver – Western PA Assistant Superintendents’ Forum Spring Retreat at Seven Springs Mountain Resort on March 7-8, 2024 at a District cost of \$360.
- Dr. Weaver, Denise Ferguson and Beth Harris – Pennsylvania Association of Federal Program Coordinators Conference at The Westin, Pittsburgh on April 14-17, 2024 at a District cost of \$3,500.
- Dr. Brian Buchan – ADOS-2 (Autism Diagnostic Observation Schedule) Training on March 6 and 8, 2024, virtually at a District cost of \$400.
- Tiffany Brinkley – Safety Care Initial Training at Midwestern Intermediate Unit IV on February 21-22, 2024 at a District cost of \$130.
- Beth Harris – PASBO Elements of Food Service Virtual Training Series on March 18 through April 14, 2024 at a District cost of \$125.
- Beth Harris – PASBO Elements of Purchasing Virtual Training Series on April 29 through May 26, 2024 at a District cost of \$125.

STAFF  
CONFERENCE  
REQUESTS  
APPROVED



- Hannah Flowers – PEMA (Pennsylvania Music Educators) Annual In-Service Conference 2024 on April 17-20, 2024 at Bayfront Convention Center in Erie, PA at a District cost of \$500.

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Dr. Nichols and seconded by Mr. Thomas to approve the 2024-25 High School Program of Studies Course Catalog for grades 9-12.

2024-25 HIGH  
SCHOOL  
PROGRAM OF  
STUDIES  
CATALOG  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Dr. Nichols and seconded by Mr. Thomas to approve the settlement agreement and release for student #280092.

STUDENT  
SETTLEMENT  
AGREEMENT AND  
RELEASE  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Hurst and seconded by Mr. Thomas to approve hiring the following: subject to the receipt and approval of clearances and District required paperwork.

S. MORAN  
HIRED

- Sarah Moran – Part-time Aide – at a salary of \$13.71 hourly, plus 94¢ per hour advanced education rate (Dept. B-II – Step 1 – Year 1) – effective February 20, 2024

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Hurst and seconded by Mr. Thomas to approve the change in status for the following:

- Tammy Cook – from Dept. B – Class II Part-time Aide to Dept. B – Class II Full-time Aide – retroactive to February 1, 2024

CHANGE IN  
STATUS  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Hurst and seconded by Mrs. Hazy Bishop to approve the following additional substitutes: subject to the receipt and approval of clearances and District required paperwork.

- Madalyn Mote – Pre-graduate 20 day
- Emma Sankey – Pre-graduate 20 day
- Jason Updegraph – Emergency Substitute
- Jalyn Shober – Pre-graduate 20 day and aide and cafeteria
- Hannah Lewonka – Pre-graduate 20 day

ADDITIONAL  
SUBSTITUTES  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Hurst and seconded by Mr. Thomas to approve the additional 2023-24 Supplemental – subject to the receipt and approval of clearances and District required paperwork.

- Tanner McKnight – Boys Head Soccer Coach

2023-24  
ADDITIONAL  
SUPPLEMENTAL  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Hurst and seconded by Dr. Nichols to approve the following resignations/retirements as well as any necessary documentation as to terms and conditions to finalize the employees' separation from the District employment.

- Lenore Sowers – 1<sup>st</sup> grade Teacher – retirement effective May 30, 2024
- Chrissy Burtch – 2<sup>nd</sup> grade Teacher – retirement effective May 30, 2024
- Andrew Prentice – Maintenance Carpenter/Plumber – resignation effective February 16, 2024
- Kelly Finley – HV/MS LPN – resignation effective February 16, 2024

DISTRICT  
RESIGNATIONS/  
RETIREMENTS  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

A motion was made by Mr. Gerwick and seconded by Mr. Thomas to approve the final reading of the following policy:

- 815 – Acceptable Use of Internet, Computers and Network Resources (recommended updates from PSBA)

POLICY 815  
FINAL READING  
APPROVED

The motion carried; 8 ayes, 0 nays, with voting as follows:

Mr. Gerwick	aye	Mr. Hurst	aye
Mr. Thomas	aye	Dr. Nichols	aye
Mr. Arnold	aye	Dr. Tedford	aye
Mrs. Hazy Bishop	aye	Ms. Wilson	aye

Dr. Nichols – Subject of Commentary

- In reference to last week's National Girls and Women in Sports Day, Dr. Nichols expressed gratitude for all the opportunities and support the district's female athletes are provided.

MOMENT  
FOR MISSION

Ms. Wilson – Subject of Commentary

- In reference to last week's National School Counseling Week, Ms. Wilson expressed appreciation for the district's school counselors and the wonderful support they provide to all students.

Future scheduled business meetings:

- Educational Services and Personnel Committee Meetings – Tuesday, February 27, 2024 at 8:15 a.m.
- Work Session Meeting – Monday, March 4, 2024 at 7:00 p.m.
- Voting Meeting – Monday, March 11, 2024 at 7:00 p.m.

The meeting was declared adjourned at 7:25 p.m.

Respectfully submitted,

Beth Harris  
Board Secretary

djw

**GROVE CITY AREA SCHOOL DISTRICT  
WORK SESSION MINUTES  
HELD IN BOARD ROOM AND VIRTUALLY  
MARCH 4, 2024  
7:00 P.M.**

**Members Present:** Mr. Thomas, Mr. Arnold, Ms. Hazy Bishop, Dr. Nichols and Mr. Gerwick (remotely)

**Member Absent:** Dr. Bardy, Mr. Hurst, Dr. Tedford and Ms. Wilson

**Non-Members Present:** Dr. Finch, Dr. Weaver, Atty. Bittner, Mrs. Harris, Mr. Dennis, Mrs. Dennis (remotely), approximately 2 guests remotely and 1 guest in person

**EXECUTIVE SESSION**

There was an executive session held at 6:30 p.m., prior to the work session meeting regarding student disciplinary issues.

**PUBLIC COMMENTS**

There were no public comments.

**REVIEW OF MINUTES**

Mr. Thomas asked for changes to the minutes from the February 12, 2024 Voting Meeting. There were none.

**PRESIDENT'S REPORT**

There was no president's report.

**SUPERINTENDENT'S REPORT**

1. Dr. Finch announced committee meetings will be scheduled on April 3, 2024 at 6:00 p.m. for the Policy and Student Affairs Committees.
2. Dr. Finch discussed the upcoming eclipse on April 8, 2024 at 3:15 p.m. Administration is looking into a 2-hour early dismissal to avoid potential traffic issues while children are being bussed home.
3. Dr. Finch stated that the bid opening may change to Monday March 25, 2024 for the High School Project. Dr. Finch will confirm next week.

**FACILITIES and SCHOOL SAFETY**

Mr. Thomas reported on the special committee meeting held February 26, 2024.

1. Mr. Thomas and Dr. Finch discussed the proposal for Eckles Construction Management Services for High School MEP & Renovation project.
2. Mr. Thomas and Dr. Finch discussed the approval of specifications for advertisement contracts for athletic scoreboards.
3. The Board discussed maintenance vehicle replacement.

4. Dr. Weaver discussed the Health and Safety Plan Update.

#### **FINANCE**

1. Mr. Thomas stated that the financial statement for February 2024 and bills payable and budget transfers for March 2024 will be included with the Voting Meeting packet.
2. Mr. Thomas discussed the 2024-25 MIU IV General Operating Budget.
3. Mrs. Harris discussed the PSBA BUCS Comprehensive Agreement.
4. Mrs. Harris discussed 2024-25 Mercer County Career Center's Proposed Budget.
5. Mrs. Harris gave a presentation on the 2024-25 Budgeted Expenditures.

#### **STUDENT AFFAIRS and ACTIVITIES**

Mr. Arnold discussed multiple student travel requests.

#### **EDUCATIONAL SERVICES**

Dr. Nichols reported on the committee meeting held February 27, 2024.

1. Dr. Nichols discussed the Bertino & Bertino Forensic Science – Fundamentals & Investigations – 3<sup>rd</sup> Edition textbook.
2. Dr. Nichols discussed the elementary PBIS and Wit and Wisdom programs.

#### **PERSONNEL**

1. Dr. Nichols discussed a change in status, additional substitutes, hirings, a sabbatical request and retirements.
2. Dr. Nichols and Dr. Finch discussed the approval of the contracted communication services partnership with Beaver Valley IU (27).

#### **POLICY and LEGISLATIVE AFFAIRS**

There was nothing to report or discuss.

#### **MOMENT FOR MISSION**

Dr. Nichols – Subject of Commentary

- Congratulated Milena Sciallo on winning 2 state gold medals in Indoor Track and Field

Ms. Hazy Bishop – Subject of Commentary

- Commented on how incredible it is that there are 16 students attending the Nationals for Academic Games. It will be a wonderful experience for these students.

#### **FUTURE BUSINESS MEETING DATES**

A Voting Meeting will be held on Monday, March 11, 2024 at 7:00 p.m. Board and community members may attend in person or virtually. Remote connection information will be posted on the homepage of the district website prior to the meeting.

Meeting adjourned at 8:41 p.m.



January 22, 2024

Dr. Jeffrey Finch, Supt.  
Grove City School District  
511 Highland Avenue  
Grove City, PA 16127

Re: Proposal for Construction Phase Services  
Renovations to Grove City High School

Dear Dr. Finch:

We are pleased to provide this proposal for construction management Construction Phase services for the Grove City High School Project. It is our understanding that our scope of work consists of the following items:

- Upgrades to the existing MEP infrastructure.
- Interior Architectural work associated with MEP infrastructure upgrades.
- Other Architectural upgrades as the budget allows.

Per our discussion, this proposal is the continuation of our services now that the preconstruction phase is ending. We will continue to bill on the hourly preconstruction phase for the rest of the design phase and during bidding and then this fee structure will begin once construction starts. Below is a summary of our scope of services for this phase of the project along with the associated fees:

## Scope of Services / Fees

### Construction Phase

- On-site project Superintendent during Construction and Closeout (Steve Esposito)
- Project Manager (Brian Fulkerson)
- Project Executive (John Pappas)
- Attend preinstallation meetings with Owner, Design Team, Contractors and Subcontractors.
- Review daily construction progress and prepare daily work reports.
- Conduct bi-weekly job conferences to review Contractor progress and outstanding issues. Prepare and distribute meeting minutes.
- Attend Contractor coordination meetings.
- Process shop drawing submittals, RFI's and other project documentation through our online Construction Management Software, Virtual Project Office (VPO). Review and process Contractor's monthly payment applications.
- Review and analyze change order proposals and requests.
- Prepare change orders and construction change directives.
- Process Contractor clearances.
- Assist the Owner with coordinating their activities with the construction activities.
- Process certified payrolls.
- Assist the Design Team with preparing a punch list.
- Maintain project budget incorporating change orders and Contractor payment applications.

### Close-Out Phase

- Track punch list completion.
- Participate in warranty inspections and equipment start-ups.
- Collect and process O&M manuals and as-built drawings.
- Update final project budget.
- Coordinate the turnover of attic stock materials.
- Process closeout documents.

### **Fee Proposal**

Construction Management Fee: We propose to complete the scope of services for this project for a fee of **2.5% of the total Construction Phase costs**.

Again, thank you for the opportunity to submit a proposal for these services.

Sincerely,



John M. Pappas  
Principal

If the terms of this proposal are acceptable, please sign the authorization area below and return a copy to our office.

### AUTHORIZATION

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



GROVE CITY AREA SCHOOL DISTRICT  
FINANCIAL STATEMENT

Balance, January 31, 2024 -----	\$	719,130.49
February receipts-----		4,060,870.35
February disbursements-----		3,063,277.92
Balance, February 29, 2024-----	\$	1,716,722.92
Receipts since February 29, 2024-----	\$	-
Disbursements since February 29, 2024-----	\$	228,903.89
Balance, March 7, 2024-----	\$	<u>1,487,819.03</u>

FUNDS ON HAND OR INVESTED

Checking Account (PLGIT)-----	\$	1,487,819.03
Money Market-----		1,212,813.86
FNB Checking-----		8,791.24
Pennsylvania Liquid Asset Fund-----		17,972.59
PLGIT Reserve-----		-
PLGIT CDs-----		243,000.00
PLGIT Term-----		2,500,000.00
PLGIT PRIME-----		<u>6,810,993.50</u>
Total Funds on Hand or Invested-----	\$	<u>12,281,390.22</u>

INTEREST EARNINGS FOR 2023-2024 YEAR TO DATE:

PLGIT-----	\$	57,762.19
Money Market-----		22,364.38
FNB Checking-----		96.44
Pennsylvania Liquid Asset Fund-----		610.60
PLGIT TERM-----		196,081.64
PLGIT PRIME-----		<u>191,361.80</u>
Total Interest Earnings-----	\$	<u>468,277.05</u>

**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
ADVANTAGE AUTO STORES	OIL/OIL FILTER	OIL/FILTERS	144.87
AGLOA	AGLOA NATIONAL TOURNAMENT		10,425.00
AGORA CYBER CHARTER SCHOOL	FEBRUARY TUITION		3,340.45
ALLIED HAND DRYERS	MOTOR ASSEMBLY		145.00
ANDREWS & PRICE	PROF SVS	2024 TEACHER NEGOTIATIONS	5,575.00
API AUTO BODY PRODUCTS	AUTOBODY SUPPLIES		6,355.35
BATTERY WAREHOUSE	BATTERY		13.00
BLICK ART MATERIALS	OIL COLORS	CREDIT MEMO	217.50
Bluum of Texas	DELL DESKTOP		4,293.75
BONANNI ROZALYN	DISTRICT TRAVEL		129.98
BREITENBACH MICHAEL	CELL PHONE REIMB.		30.00
BSN SPORTS, LLC	BASEBALL JACKETS		305.96
BUCHAN BRIAN	CELL PHONE REIMB.		225.00
CDW GOVERNMENT INC.	FORTINET RENEWAL		8,850.00
CENGAGE LEARNING INC/GALE	LIBRARY BOOKS		1,121.75
CINTAS	Auto Mechanic supplies		393.28
CLARION AREA SCHOOL DISTRICT	STUDENT TUITION		399.06
COMDOC INC.	DISTRICT WIDE COPY COUNT		1,003.98
COMDOC INC.	STAPLES-COPY CENTER		213.00
COMPASS MINERALS AMERICA INC.	SALT FOR ROADS		1,449.72
CONNELLY JENNIFER L.	TUITION REIMB.		3,440.00
CONNELLY JENNIFER L.	CELL PHONE REIMB.		225.00
CONNELLY LARRY	CELL PHONE REIMB.		225.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
COUNTY MARKET	GROCERIES FOR CULINARY ARTS		691.83
CUSTOM COMPUTER SPECIALISTS, LLC	PRIMERO EDGE EXTRACT (2300002468)		1,600.00
CUSTOM COMPUTER SPECIALISTS, LLC	INSERT FEES-GJR		1,800.00
DAVID KILPATRICK INC	EQUIPPED FOR READING SUCCESS		150.00
DE LAGE LANDEN FINANCIAL	COPIER LEASE		560.00
DEMANS TEAM SPORTS	GIRLS BASKETBALL SHORTS/TOPS	Boys soccer supplies	1,709.10
DEMCO	LIBRARY SUPPLIES		434.42
DENNIS JUDY	CELL PHONE REIMB.		225.00
DENNIS RAY	CELL PHONE REIMB.		225.00
DIAGNOSTICS DIRECT, INC.	EXAM GLOVES		279.60
DIRECT IMAGE COPY SYS INC.	COPIER LEASE ID# 6557	STAPLES	302.55
DIVOKY, AMY	TUITION REIMB.		5,850.00
DR R KETTERER CHARTER SCHOOL INC	STUDENT TUITION		3,082.80
DR R KETTERER CHARTER SCHOOL INC	STUDENT TUITION		1,695.54
EMRICH PIANO SERVICE, LLC	PIANO TUNING		390.00
ENGLISH BEN	Holiday Inn Express & Suites Refund		798.00
ERDOS TRANSPORT SERVICES INC	WPSD		1,520.00
ERDOS TRANSPORT SERVICES INC	WPSD		1,330.00
FAGAN SANITARY SUPPLY	CAN LINERS	DUSTMOPS	1,610.94
FINCH DR. JEFFREY A.	MILEAGE AND TOLLS REIMB.	CELL PHONE REIMB.	584.24
FITCH, AMBER	CELL PHONE REIMB.		225.00

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**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
FLOWERS, HANNAH	DISTRICT MILEAGE REIMB.		19.80
FLYNN'S TIRE & AUTO SERVICE	TIRES FOR 2017 CHEVY EXPRESS		291.86
FOBES AARON	CELL PHONE REIMB.	DISTRICT MILEAGE REIMB.	44.07
FOLLETT CONTENT SOLUTIONS, LLC	LIBRARY BOOKS		41.74
FRY HEATHER	DISTRICT MILEAGE REIMB.		13.40
GC WRESTLING BOOSTERS	REIMB BOOSTERS MEALS FOR D10		358.80
GERWICK DOUG	TRAVEL EXPENSES-COSSBA CONF.		898.17
GLADE RUN LUTHERAN SERVICES	JAN 2024 ASD DAY STUDENT	JAN 2024 TRANSITIONS DAY STUDENT	9,419.00
GOPHER	MATS/TAPE/FOAM DICE	PE SUPPLIES	4,023.94
GREAT MINDS PBC	TUTORING SUPPLIES		27,260.78
HARRIS BETH	CELL PHONE REIMB.	MILEAGE REIMB.	296.69
Hawke Sharon	SYMPATHY CARDS REIMB.		75.00
HERALD	BIDS FOR HS RENOVATIONS ADVERTISING		243.99
HERALD	AD-SPECIAL FACILITIES MTG		31.48
HERRMANN'S WATER	BOTTLED WATER		92.90
HOGUE MEGAN	CELL PHONE REIMB.		225.00
HOHMAN KIMBERLY	REIMB. FACS SUPPLIES		198.22
HOUCHENS FOOD GROUP, INC.	PLASTIC BUCKETS/LIDS	SPRING MUSICAL SUPPLIES	1,076.84
HUSTON GROUP	BANDSAW BLADES		483.09
HUZZY'S REFRIGERATION INC.	REFRIGERANT		738.05
INDIANA UNIVERSITY OF PA MUSIC DEPT	REGISTRATION FEE		100.00
INTERIM HEALTHCARE OF PITTSBURGH INC	NURSING SERVICES		12,361.25

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**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
J & J SAUER SOUTHERN AUTO	SALT SPREADER PARTS		390.00
J. W. PEPPER & SON, INC.	BAND MUSIC		535.74
J.C. EHRLICH	PEST CONTROL MAINT.-ADDITIONAL AMT OWED	PEST CONTROL MAINT.	356.10
J.C. EHRLICH	PRICE INCREASE		9.44
JANITORS SUPPLY CO. INC.	TOILET TISSUE	TOWELS	3,296.66
JENNIFER HENRY	MILEAGE		12.53
JODI SINDLINGER, PHD, LPC	FEBRUARY COUNSELING SVCS	DEC/JAN COUNSELING SVCS	20,665.50
JONESTSHIRTS.COM	T-SHIRTS		413.73
JOSTENS	DIPLOMA COVER		19.45
KAUFMAN, EMILY	DISTRICT MILEAGE REIMB.		20.10
KEELEY, KIMBERLY	ATHLETIC TRAINER HOURS		2,275.00
KEYSTONE EDUCATION CENTER	JANUARY TUITION		18,233.63
KIDS FIRST THERAPY LLC	OCCUPATIONAL THERAPY	PHYSICAL THERAPY	24,454.93
KNIGHT SOUND & LIGHTING INC.	MAINT. FOR DIMMING SYSTEM		1,756.00
KRISE TRANSPORTATION, INC.	DAILY BUS ROUTES		82,426.85
KURTZ BROS	LAMINATING FILM		530.16
LAH DR. THOMAS W. DMD	2023-24 SCHOOL DENTIST		250.00
LD PRODUCTS	TONER CARTRIDGES		159.60
LINCOLN ELECTRIC	WELDING SUPPLIES		562.50
LINCOLN PARK PERFORMING	FEBRUARY TUITION		4,113.38
LINDE GAS & EQUIPMENT INC.	MIG WELDER MULTIMATIC 220	WELDING GAS	4,086.92
LINDE GAS & EQUIPMENT INC.	WELDING SUPPLIES		387.05
LINDE GAS & EQUIPMENT INC.	WELDING SUPPLIES		757.24

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**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
LINDENPOINTE DEVEOPMENT CORPORATION	2023/24 eAcademy Tuition	23/24 eAcademy Transportation	1,750.00
MARTIN TAMMI	CELL PHONE REIMB.	MILEAGE REIMB.	331.07
Maxwell Douglas	MILEAGE REIMB.		70.35
MAYER ELECTRIC SUPPLY CO. INC.	BULBS	LED DRIVER	1,738.85
MCCONNELL EDWARD	CELL PHONE REIMB.		30.00
MERCER COUNTY CAREER CENTER	2023-24 MCCC TUITION		44,834.72
MIDWESTERN INTERMEDIATE	IU Services		16,731.10
MIDWESTERN INTERMEDIATE	WILD INVESTIGATIONS AT PITTSBURGH ZOO		240.00
MITINET INC	LEGACY BESTMARC GLOBAL		365.00
Mohawk Gifted Parent Group	CHALLENGE 24		198.00
NCS PEARSON INC.	GED TESTS		104.00
NEMET JENNIFER	CELL PHONE REIMB.		225.00
NEW READERS PRESS	GED VOUCHERS		17.20
NICOLE BARR	MILEAGE		17.42
NOODLETOOLS INC.	NOODLETOOLS		576.00
ODP BUSINESS SOLUTIONS, LLC	HIGHLIGHTERS/NOTE PADS/CORRECTION TAPE		20.93
OIL CITY AREA SCHOOL DISTRICT	STUDENT TUITION		4,256.44
OPEN SYSTEMS PITTSBURGH	SUPPLIES	Mitel IP Phones	6,539.00
PERMA BOUND	CLASSROOM NOVELS	LIBRARY BOOKS	1,046.05
PERSCH, KEVIN	CELL PHONE REIMB.		225.00
PIZZA JOE'S	STUDENT ADVISORY MTG		62.44

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**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM	EMPLOYER SHARE PURCHASE OF SVC		67.24
REACH CYBER CHARTER SCHOOL	FEBRUARY TUITION		5,652.56
REISER JENNIFER	CELL PHONE REIMB.		225.00
RITENOUR EXPRESS CARE LLC	DE OIL CHANGE		94.03
ROGERS EDWARD M.	Mercer County VB Officials - Assignor Fee Payable to Ed Rogers		54.00
RUDER LAW, LLC	ATTORNEY FEES ON SETTLEMENT		4,000.00
SAY'S AUTO AND LAWN CARE CENTER, INC.	VAN INSPECTION	OIL CHANGE	270.22
SCHAEDLER YESCO DISTRIBUTION	MATERIALS & FIXTURES		1,188.64
SCHUBLOVA, MARKETA	ATHLETIC TRAINER HOURS		2,162.50
SEARLE STEPHEN	Girls Basketball	Boys Basketball	386.00
SENECA PRINTING EXPRESS & LABEL INC	WINDOW ENVELOPES		294.50
SMITH BRENDAN	CELL PHONE REIMB.		225.00
STEVE WEISS MUSIC	MARIMBA FOR MUSIC CLASS		3,249.90
STEVEN SANSOM	Girls Basketball Worker		585.00
STEWART KATHRYN	POTTING SOIL/SEEDS		216.77
STUART JANINE	REIMBURSEMENT FOR 6 CREDITS		588.00
The Hope Academy	STUDENT TUITION		25,500.00
US FOODS INC.	CULINARY FOOD SUPPLIES		930.36
VAULT SHACK FITNESS & EQUIPMENT	Pole Vault Poles Purchase		3,185.00
WEAVER DR. JOSHUA	CELL PHONE REIMB.		225.00

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**BILLS TO BE APPROVED**  
**CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
WESTERN PA SCHOOL FOR THE DEAF	STUDENT INTERPRETING SVCS		2,300.00
WESTERN PSYCHOLOGICAL SERVICES	PSYCH SUPPLIES		2,964.50
WILLIAM H. SADLIER, INC.	PROGRESS ELA STUDENT WORKTEXT LVL E		2,328.15
XEROX FINANCIAL SERVICES	COPIER LEASE		1,488.00
YOUNG CASEY	MILEAGE REIMB.	CELL PHONE REIMB.	691.32
<b>Grand Total All Payments:</b>			<b>435,842.51</b>

**FUND TOTALS**

<b>10-GENERAL FUND</b>	<b>435,842.51</b>
<b>Grand Total All Funds:</b>	<b>435,842.51</b>

**PAYMENT TYPE TOTALS**

<b>Total Credit Cards:</b>	<b>0.00</b>
<b>Total Direct Deposits:</b>	<b>0.00</b>
<b>Total Manual Checks:</b>	<b>0.00</b>
<b>Total Other Disbursement Non-negotiables:</b>	<b>0.00</b>
<b>Total Procurement Card Other Disbursement Non-negotiables:</b>	<b>0.00</b>
<b>Total Regular Checks:</b>	<b>435,842.51</b>
<b>Grand Total All Payment Types:</b>	<b>435,842.51</b>

\* - Non-Negotiable Disbursement   + - Procurement Card Non-Negotiable   # - Payable within Payment   P - Prenoted   D - Direct Deposit   C - Credit Card



**BILLS TO BE APPROVED**  
**CAFETERIA CHECKING - From 03/12/2024 to 03/12/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
ALBERTSON, BREANNA	NON SLIP SHOES REIMB.		48.74
ALFRED NICKLES BAKERY INC.	CAFE FOOD		1,374.16
GOLD STAR FOODS	CAFE FOOD		449.28
GROVE CITY AREA SCHOOL DIST	WORKERS WAGES	RETIREMENT	43,782.01
HERSHEY CREAMERY CO.	ICE CREAM		256.56
MONTEVERDE'S INC.	CAFE FOOD		8,578.50
TURNER DAIRY FARMS, INC	CAFE FOOD		6,992.39
US FOODS INC.	CAFE FOOD	CAFE SUPPLIES	30,434.32
Grand Total All Payments:			<u>91,915.96</u>

FUND TOTALS	
51-FOOD	91,915.96
SERVICE/CAFETERIA	
Grand Total All Funds:	<u>91,915.96</u>

PAYMENT TYPE TOTALS	
Total Credit Cards:	0.00
Total Direct Deposits:	0.00
Total Manual Checks:	0.00
Total Other Disbursement Non-negotiables:	0.00
Total Procurement Card Other Disbursement Non-negotiables:	0.00
Total Regular Checks:	91,915.96
Grand Total All Payment Types:	<u>91,915.96</u>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
1-800-FLOWERS.COM	flowers for Dr. Finch's father-in-law's funeral		179.12	*
ACSHIC	ACSHIC MARCH PREMIUM TEACHER HEALTH INS	ACSHIC MARCH PREMIUM SUPPORT HEALTH INS	529,148.86	*
Advantage Writing Supplies	6TH GRADE MATH SUPPLIES		48.20	*
AFLAC	DED: AFLC - Full Payroll Pay Date: 2/15/2024	DED: AFLC - Full Payroll Pay Date: 2/29/2024	575.45	
ALDI	GROCERIES FOR FACS		285.89	*
ALDI	FOOD FOR BRD RECOGNITION		123.37	*
BAIR WAYNE	B BASKETBALL OFFICIAL 2/13/24		59.00	
BDI CENTRAL SUPPORT	ROTARY SHAFT SEALS		223.83	*
BOCHERT, MICHAEL	G BASKETBALL OFFICIAL 2/15/24		80.00	
BOROUGH OF GROVE CITY	SOFTBALL SCOREBOARD-MEMORIAL PARK		15.90	
BOROUGH OF GROVE CITY	322 OAK ST		298.21	
BOROUGH OF GROVE CITY	HIGHSCHOOL	100 MIDDLE SCHOOL DRIVE	44,744.06	
BOSTON MUTUAL LIFE INS CO -G	MARCH PREMIUM LIFE INSURANCE		2,169.80	
CAPITAL ONE	Science Lab Experiment	SUPPLIES FOR FACS II CLASS	326.34	
CAPITAL ONE	HEATER		93.28	*
CEMOTORS	COUPLING		308.61	*
CHRISTMAN MICHELLE	G SWIMMING OFFICIAL 2/5/24	B SWIMMING OFFICIAL 2/5/24	80.00	
CLARY, SCOTT	B BASKETBALL OFFICIAL 2/16/24		59.00	
COMDOC INC.	COPY COUNT DISTRICT OFFICE		285.03	
COMDOC INC.	COPY COUNT DISTRICT OFFICE		44.58	
COMMODORE PERRY VOLLEYBALL BOOSTERS	VOLLEYBALL TOURNAMENT ENTRY FEE		300.00	

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**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
Consortium of State School Board Association	CONFERENCE REGISTRATION		650.00	*
CORBIN COREY	CLOCK OPERATOR/GAME MANAGER BOYS BASKETBALL	CLOCK OPERATOR BOYS BASKETBALL	100.00	
CORBIN COREY	CLOCK OPERATOR MS BOYS BASKETBALL		60.00	
COUNTY MARKET	FOOD FOR BRD RECOGNITION		38.87	*
COVERT JENNIFER	TICKET TAKER BOYS BASKETBALL	TICKET TAKER WRESTLING	60.00	
COVERT KEVIN	TICKET TAKER BOYS BASKETBALL		60.00	
COVERT KEVIN	TICKET TAKER BOY'S BASKETBALL		60.00	
DOLLAR GENERAL	GROCERIES FOR FACS		24.29	*
ENCOVA INSURANCE	23-24 WORKERS COMP PREMIUM		7,615.00	
ENGLISH BEN	Track- Girls meal \$	Boys- Track - meal\$	404.80	
FALCONI VINCENT	B BASKETBALL OFFICIAL 2/2/24		80.00	
FLINN SCIENTIFIC INC.	MITOSIS/MEIOSIS SLIDE		70.00	*
GARELLA JENNIFER	G SWIMMING OFFICIAL 1/29/24	B SWIMMING OFFICIAL 1/29/24	80.00	
GASAWAY RONALD KIRT	B BASKETBALL OFFICIAL 2/1/24	G BASKETBALL OFFICIAL 2/1/24	165.00	
GCAEA	DED: DUES - Full Payroll Pay Date: 2/15/2024	DED: DUES - Full Payroll Pay Date: 2/29/2024	12,861.30	
GCAEA - PACE	DED: PACE - Full Payroll Pay Date: 2/15/2024	DED: PACE - Full Payroll Pay Date: 2/29/2024	226.38	
GCASSPA - SUPPORT UNION	DED: DUES - Full Payroll Pay Date: 2/15/2024	DED: DUES - Full Payroll Pay Date: 2/29/2024	1,370.96	
GEARB/AMAZON	PROJECTOR BULB		44.99	*
GEARB/AMAZON	LEEP YR TREAT-GUMMY FROGS		254.85	*
GEARB/AMAZON	SUPPLIES		247.95	*

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**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
GECRB/AMAZON	OFFICE SUPPLIES		53.55	*
GECRB/AMAZON	SCIENCE SUPPLIES		37.56	*
GECRB/AMAZON	LAPTOP SCREEN		49.10	*
GECRB/AMAZON	6TH GRADE MATH SUPPLIES		191.20	*
GECRB/AMAZON	BATTERIES		35.00	*
GECRB/AMAZON	PUMICE STONES		74.80	*
GECRB/AMAZON	TUTORING SUPPLIES		527.42	*
GECRB/AMAZON	COMPUTER CLASSROOM SUPPLIES		256.81	*
GECRB/AMAZON	TECH ED SUPPLIES		50.41	*
GECRB/AMAZON	PROJECTOR BULB		31.99	*
GECRB/AMAZON	ADOPT-A-CLASSROOM SUPPLIES		55.78	*
GECRB/AMAZON	Markerbot		240.99	*
GECRB/AMAZON	OFFICE SUPPLIES		33.90	*
GECRB/AMAZON	LIFE SKILLS SUPPLIES		15.98	*
GECRB/AMAZON	TECH ED SUPPLIES		596.73	*
GECRB/AMAZON	PROJECTOR FAN		16.99	*
GECRB/AMAZON	Adopt-a-Classroom/Supplies		84.28	*
GECRB/AMAZON	SUPPLIES		1,447.98	*
GECRB/AMAZON	ADOPT-A-CLASSROOM SUPPLIES		54.77	*
GECRB/AMAZON	OFFICE SUPPLIES		90.90	*
GECRB/AMAZON	SUPPLIES		148.68	*
GECRB/AMAZON	REFEREES VESTS		48.84	*
GLOBAL INDUSTRIAL	JLG WHEELS		79.89	*

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**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
GREENVILLE BOYS BASKETBALL	TOURNAMENT FEE		200.00	
GROSSMAN, CONNOR	B BASKETBALL OFFICIAL 2/2/24		59.00	
GROSSMAN, CONNOR	G BASKETBALL OFFICIAL 2/1/24		59.00	
GROSSMAN, CONNOR	G BASKETBALL OFFICIAL 2/15/24		59.00	
GROVE CITY AREA UNITED WAY	DED: UWAY - Full Payroll Pay Date: 2/15/2024	DED: UWAY - Full Payroll Pay Date: 2/29/2024	468.00	
GROVE CITY POLICE DEPARTMENT	POLICE REPORT		15.00	
HAGGART ROBERT	Meal \$ for Basketball		0.00	
HART JAMES	G BASKETBALL OFFICIAL 2/1/24		139.00	
HAWTHORNE LARRY	B BASKETBALL OFFICIAL 1/11/24		85.00	
HELLO DECODABLES	LIFE SKILLS SUPPLIES		219.70	*
HERSHEY LODGE	HOTEL RESERVATION-DR. FINCH		198.69	*
HERSHEY LODGE	CONFERENCE HOTEL		243.09	*
Holiday Inn Express Clearfield	Girls Track	Boys track travel.	0.00	
HORNBECK, JACOB	B BASKETBALL OFFICIAL 2/12/24		85.00	
KRISE TRANSPORTATION, INC.	CONTRACTED PAYMENT		146,471.85	
KURTZ BROS	PENS/DENSORY BANDS/STORAGE BINS	TAPE/LAMINATING POUCHES/MARKERS/PENS	3,564.28	
KWOLEK CHRISTOPHER	D-10 BASKETBALL MEAL MONEY		218.50	
MATSKO CHUCK	B BASKETBALL OFFICIAL 2/13/24		80.00	
MCKINNEY, TROY	G SWIMMING OFFICIAL 1/29/24	B SWIMMING OFFICIAL 1/29/24	160.00	
MICHIGAN STATE DISBURSEMENT UNIT	DED: MICS - Full Payroll Pay Date: 2/29/2024		113.25	
MICHIGAN STATE DISBURSEMENT UNIT	DED: MICS - Full Payroll Pay Date: 2/15/2024		113.25	

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
MILD, GABE	B BASKETBALL OFFICIAL 2/13/24		80.00	
NOEL JEFF	CLOCK OPERATOR GIRLS BASKETBALL	CLOCK OPERATOR BOYS BASKETBALL	220.00	
NOEL JEFF	CLOCK OPERATOR GIRLS BASKETBALL		275.00	
NORTHWEST SAVINGS BANK	DED: XMAS - Full Payroll Pay Date: 2/15/2024		3,010.00	
NORTHWEST SAVINGS BANK	DED: XMAS - Full Payroll Pay Date: 2/29/2024		3,010.00	
OPPMAN JAMES P.	B BASKETBALL OFFICIAL 2/2/24		80.00	
ORIENTAL TRADING COMPANY	ADOPT-A-CLASSROOM SUPPLIES		198.82	*
OSBORNE MARK	B BASKETBALL OFFICIAL 2/8/24		85.00	
OTC BRANDS, INC.	ADOPT-A-CLASSROOM SUPPLIES		27.96	*
PASA	PASA LEADERSHIP FORUM-DR FINCH		399.00	*
PASBO	CONFERENCE REGISTRATION		75.00	*
PASBO	CONFERENCE REGISTRATION-D. WINGER		80.00	*
PEOPLES NATURAL GAS	NATURAL GAS-HILLVIEW		3,477.00	
PEOPLES NATURAL GAS	NATURAL GAS-FIELDHOUSE	NATURAL GAS-MAINT DEPT	1,017.92	
PEOPLES NATURAL GAS	NATURAL GAS-HS		6,067.33	
PEOPLES NATURAL GAS	NATURAL GAS-HILLVIEW		4,711.78	
PETROLEUM TRADERS CORPORATION	FUEL FOR BUSES		5,284.22	
PETROLEUM TRADERS CORPORATION	FUEL FOR BUSES		7,864.20	
PHIPPS ED	WRESTLING ANNOUNCER		50.00	
PHIPPS SANDRA	CLOCK OPERATOR WRESTLING		110.00	
PHIPPS WESLEY	MEAL MONEY-REGIONAL WRESTLING		269.10	

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**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
PITTSBURGH ASSOCIATES	PNC PARK TOUR DEPOSIT		100.00	*
PIZZA JOE'S	PIZZA-STUDENT ADVISORY COMMITTEE MTG		55.79	*
PLATTEBORZE TOM	B BASKETBALL OFFICIAL 2/16/24		80.00	
PLATTEBORZE TOM JR.	B BASKETBALL OFFICIAL 2/16/24		80.00	
PMEA	PMEA REGION 1 BAND		450.00	
PMEA DISTRICT 5	ELEMENTARY CHORUS FEST		480.00	
PMEA DISTRICT 5	ORCHESTRA REGIONAL FESTIVAL		236.00	
PMEA DISTRICT 5	PMEA REGIONAL CHORUS		230.00	
PMEA DISTRICT 5	ELEMENTARY CHORUS FEST		520.00	
PPW DISTRIBUTORS	PLOW CONTROL		30.76	*
PSSPA - CUSTODIAL UNION	DED: DUES - Full Payroll Pay Date: 2/15/2024	DED: DUES - Full Payroll Pay Date: 2/29/2024	639.62	
RANKER DENNIS	Meal \$ for Girls Basketball		218.50	
RYDER TOM	B BASKETBALL OFFICIAL 2/2/24		80.00	
RYDER TOM	B BASKETBALL OFFICIAL 2/5/24	B BASKETBALL OFFICIAL 2/8/24	170.00	
SCHWARTZ CHUCK	B BASKETBALL OFFICIAL 2/2/24		59.00	
SEARLE DAVE	B BASKETBALL OFFICIAL 2/1/24	G BASKETBALL OFFICIAL 2/1/24	165.00	
SERAFIN, JAKE	B BASKETBALL OFFICIAL 2/12/24		85.00	
SHARPSVILLE VOLLEYBALL BOOSTERS	VOLLEYBALL TOURNAMENT ENTRY FEE		350.00	
SHIRT SPACE	MAINT. SHIRTS		291.93	*
SIMMONS JACOB	B BASKETBALL OFFICIAL 2/5/24		85.00	
SMITH PHILLIP	B BASKETBALL OFFICIAL 2/13/24		80.00	

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**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
SPRINGHILL SUITES HARRISBURG HERSHEY	EPLC HOTEL-DR. FINCH		147.05	*
STAUNCH MARY JO	B BASKETBALL OFFICIAL 2/13/24		59.00	
STEVENSON, BRETT	B BASKETBALL OFFICIAL 2/16/24		59.00	
T Mobile	HOT SPOTS		660.00	
TRACTOR SUPPLY CREDIT PLAN	GARBAGE CAN	TRAVELLER PREM TRACTOR FLUID	67.98	
TREZONA, AMY	MEAL MONEY-BBB CHEERLEADERS		0.00	
TREZONA, AMY	CHEERLEADER MEAL MONEY D-10 BASKETBALL		138.00	
TRI-BOWL ACADEMIC GAMES	TRI-BOWL ACADEMIC GAMES		840.00	
TRI-COUNTY INDUSTRIES INC.	WASTE REMOVAL SERVICES		2,181.62	
UGI ENERGY SERVICES LLC	NATURAL GAS-HILLVIEW		4,059.21	
UGI ENERGY SERVICES LLC	NATURAL GAS-HS	NATURAL GAS-MAINT DEPT	4,660.57	
US POSTAL SERVICE	POSTAGE METER REFILL		3,000.00	
USI INC	THERMAL FUSE		58.59	*
VERIZON	COMMUNICATIONS-HILLVIEW	COMMUNICATIONS-MS	457.52	
VERIZON BUSINESS	COMMUNICATIONS-HS	COMMUNICATIONS-HILLVIEW	207.15	
VERIZON WIRELESS	HOT SPOTS		1,240.31	
WALTERS SCOTT	G BASKETBALL OFFICIAL 2/15/24		80.00	
WALTERS SCOTT	B BASKETBALL OFFICIAL 2/16/24		80.00	
WALTERS JR, SCOTT	G BASKETBALL OFFICIAL 2/15/24		80.00	
WENDELSCHAEFER KAREN	Meal \$ for D-10 Swim		552.00	
WEX BANK	GASOLINE-MAINT DEPT		89.83	
Wex Bank	GASOLINE		33.89	

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card



**BILLS TO BE APPROVED**  
CHECKING - From 02/01/2024 to 02/29/2024

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount	
WHITTEN RICHARD	G BASKETBALL OFFICIAL 2/15/24		59.00	
www.ultimateslp.com	ONLINE SUBSCRIPTION		12.95	*
ZIONS BANK-CORPORATE TRUST	Bond Debt Service		688,560.28	*
Grand Total All Payments:			<u>1,508,960.96</u>	

FUND TOTALS	
10-GENERAL FUND	1,508,960.96
Grand Total All Funds:	<u>1,508,960.96</u>

PAYMENT TYPE TOTALS	
Total Credit Cards:	0.00
Total Direct Deposits:	0.00
Total Manual Checks:	(1,242.28)
Total Other Disbursement Non-negotiables:	1,226,665.27
Total Procurement Card Other Disbursement Non-negotiables:	0.00
Total Regular Checks:	283,537.97
Grand Total All Payment Types:	<u>1,508,960.96</u>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
**ARM 2023 - From 02/01/2024 to 02/29/2024**

Payee Name	Description Of Purchase	Description Of Purchase	Payment Amount
DRAW COLLECTIVE	PROFESSIONAL SVCS-HS PROJECT		75,600.00
ECKLES CONSTRUCTION SERVICES, INC.	PROFESSIONAL SVCS-HS PROJECT		8,325.00
GROUND PENETRATING RADAR SYSTEMS, LLC	PIPE INVESTIGATION-HS PROJECT		18,200.00
Grand Total All Payments:			<u>102,125.00</u>

FUND TOTALS	
39-CAPITAL PROJECTS	102,125.00
Grand Total All Funds:	<u>102,125.00</u>

PAYMENT TYPE TOTALS	
Total Credit Cards:	0.00
Total Direct Deposits:	0.00
Total Manual Checks:	0.00
Total Other Disbursement Non-negotiables:	0.00
Total Procurement Card Other Disbursement Non-negotiables:	0.00
Total Regular Checks:	102,125.00
Grand Total All Payment Types:	<u>102,125.00</u>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

## BUDGETARY TRANSFER PROOF

Year: 23-24

Sort: Transfer ID

Transfer ID / Description	Transfer Date	Batch	Dt Posted / Entered By
MAR24	03/12/2024		
Budget Transfers - March 2024			Bharris
From Account Code / ASN / Description	From Amount	To Account Code	To Amount
10-1110-561-120-10-220-000-000-0200 REGHVLEAS Student Tuition - Out of District Placement	(400.00)	10-1241-561-130-20-500-000-000-0300 LEARNMSLEA Student Tuition - Out of District Placement	400.00
10-1382-610-150-30-810-000-000-0500 WELDGJRSUPPLIES MIG Welder	(3,438.00)	10-1382-613-150-30-810-000-000-0500 WELDGJREQUIP<5000 MIG Welder	3,438.00
10-2360-530-150-30-810-000-000-0500 SGJRCOMMUNICATIONS Add'l Board Travel Expenses	(500.00)	10-2310-580-000-00-000-000-000-0000 BSTRAVEL Add'l Board Travel Expenses	500.00
10-2360-530-150-30-810-000-000-0500 SGJRCOMMUNICATIONS Add'l Superintendent Travel Expenses	(1,800.00)	10-2360-580-000-00-000-000-000-0000 STRAVEL Add'l Superintendent Travel Expenses	1,800.00
<b>Totals</b>	<b>(6,138.00)</b>		<b>6,138.00</b>

## BUDGETARY TRANSFER PROOF

Year: 23-24

Sort: Transfer ID

Transfer ID / Description	Transfer Date	Batch	Dt Posted / Entered By
MAR24-RESERVE	03/12/2024		
March Budget transfers from Budgetary Reserve			Bharris
From Account Code / ASN / Description	From Amount	To Account Code	To Amount
10-5900-840-000-00-000-000-0000 BUDGETRESERVE Regular Charter Tuition	(7,000.00)	10-1110-562-000-00-000-000-0000 REGDWCHARTER Regular Charter Tuition	7,000.00
10-5900-840-000-00-000-000-0000 BUDGETRESERVE Learning Support Charter Tuition	(24,000.00)	10-1241-562-000-00-000-000-0000 LEARNDWCHARTER Learning Support Charter Tuition	24,000.00
10-5900-840-000-00-000-000-0000 BUDGETRESERVE Interest on 2023 G.O.B.	(250,680.03)	10-5110-830-000-00-000-000-0000 DSINTEREST Interest on 2023 G.O.B.	250,680.03
<b>Totals</b>	<b>(281,680.03)</b>		<b>281,680.03</b>

Grove City Area School District  
 Budgetary Reserve Account  
 2023-24

		Remaining Balance
Beginning Balance at July 1, 2023		\$ 2,200,000
<b><u>October 2023 Summarized Transfers:</u></b>		
Charter Tuition	\$ 107,131.00	
Tuition for out of district placements	21,750.00	
Copier Lease Buyout	1,330.00	
CTC Welder repairs	2,166.00	
Summer School - ARP	65,576.00	
Extended School Year staff	17,373.00	
Tutoring Supplies - ARP	8,607.00	
Price increases for budgeted purchases	4,030.00	
New District letterhead	4,401.00	
PA Education Policy Fellowship Program	2,149.00	
Total October Transfer	\$ 234,513.00	\$ 1,965,487
<b><u>November 2023 Summarized Transfers:</u></b>		
Charter Tuition	\$ 58,200.00	\$ 1,907,287
<b><u>December 2023 Summarized Transfers:</u></b>		
Charter Tuition	\$ 144,000.00	
Tutoring Supplies - ARP	19,300.00	
Total December Transfer	\$ 163,300.00	\$ 1,743,987
<b><u>January 2024 Summarized Transfers:</u></b>		
Charter Tuition	\$ 101,000.00	
22-23 Homeless Transportation	\$ 20,536.20	
Due Process Lawsuit	6,086.50	
Total January Transfer	\$ 127,622.70	\$ 1,616,364
<b><u>February 2024 Summarized Transfers:</u></b>		
Charter Tuition	\$ 138,000.00	
ARP Tutoring Supplies	\$ 27,877.00	
Due Process Lawsuit	3,913.50	
Total January Transfer	\$ 169,790.50	\$ 1,446,574
<b><u>March 2024 Summarized Transfers:</u></b>		
Charter Tuition	\$ 31,000.00	
Interest on 2023 G.O.B.	\$ 250,680.03	
Total January Transfer	\$ 281,680.03	\$ 1,164,894

# Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
10	GENERAL FUND						
1110	REGULAR	16,593,398.00	8,338,764.77	8,338,764.77	51,993.80	8,202,639.43	50.57
1190	FEDERALLY FUNDED REG PG	938,223.00	437,600.08	437,600.08	43.88	500,579.04	46.65
1200	SPECIAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1211	LIFE SKILLS SUPPORT-PUB	561,367.00	239,182.82	239,182.82	217.24	321,966.94	42.65
1221	DEAF/HEARING IMPAIRED	24,850.00	1,998.60	1,998.60	0.00	22,851.40	8.04
1224	BLIND/VISUALLY IMPAIRED	39,300.00	7,227.50	7,227.50	0.00	32,072.50	18.39
1225	SPEECH/LANGUAGE SUPPORT	437,382.00	223,745.56	223,745.56	64.75	213,571.69	51.17
1231	EMOTIONAL SUPPT-PUBLIC	1,026,740.00	553,005.14	553,005.14	0.00	473,734.86	53.86
1232	EMOTIONAL SUPPORT-PRRI	537,100.00	320,885.06	320,885.06	173,388.34	42,826.60	92.03
1233	AUTISTIC SUPPORT	540,435.00	345,800.22	345,800.22	0.00	194,634.78	63.99
1241	LEARNING SUPPORT-PUBLIC	2,612,853.00	1,587,401.16	1,587,401.16	24,306.45	1,001,145.39	61.68
1243	GIFTED SUPPORT	225,303.00	111,110.76	111,110.76	1,443.20	112,749.04	49.96
1270	MULTI-HANDICAPPED SUPPT	177,878.00	100,833.40	100,833.40	0.00	77,044.60	56.69
1281	DEVELOPMENTAL DELAY SUP	3,000.00	0.00	0.00	0.00	3,000.00	0.00
1290	SPEC PROG ELEMEN/SECOND	163,000.00	11,500.00	11,500.00	9,200.00	142,300.00	12.70
1340	CULINARY	162,443.00	73,986.72	73,986.72	12,483.76	75,972.52	53.23
1380	AUTOBODY	172,844.00	88,701.69	88,701.69	7,330.25	76,812.06	55.56
1381	CARPENTRY	150,022.00	78,673.52	78,673.52	43.89	71,304.59	52.47
1382	WELDING	176,202.00	86,134.62	86,134.62	9,239.28	80,828.10	54.13
1384	AUTO MECHANICS	170,795.00	77,486.72	77,486.72	4,296.38	89,011.90	47.88
1390	OTHER VO ED PROGRAMS	601,844.00	389,807.38	389,807.38	134,504.13	77,532.49	87.12
1410	DRIVERS' EDUCATION	15,378.00	4,289.52	4,289.52	0.00	11,088.48	27.89
1420	SUMMER SCHOOL	74,113.00	72,655.35	72,655.35	1,337.28	120.37	99.84
1430	HOMEBOUND INSTRUCTION	8,568.00	7,134.56	7,134.56	0.00	1,433.44	83.27
1450	INST'N AFTER SCHOOL	55,784.00	48,440.07	48,440.07	27,543.53	(20,199.60)	136.21
1451	GED TESTING	0.00	104.00	104.00	104.00	(208.00)	0.00
2111	SUPERVISION PUPIL PERS	290,646.00	195,465.55	195,465.55	1,370.32	93,810.13	67.72

# Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2120	GUIDANCE	998,677.00	509,516.37	509,516.37	297.60	488,863.03	51.05
2141	SUPERVISION-PSYCH SVCS	225,317.00	112,343.75	112,343.75	0.00	112,973.25	49.86
2142	PSYCHOLOGICAL TESTING	6,540.00	2,618.33	2,618.33	2,695.00	1,226.67	81.24
2160	SOCIAL WORK SERVICES	104,547.00	54,069.49	54,069.49	138.97	50,338.54	51.85
2170	STUDENT ACCT SERVICES	169,319.00	82,254.54	82,254.54	0.00	87,064.46	48.58
2240	COMPUTER-ASSIST INSTRUC	546,633.00	374,505.84	374,505.84	20,989.20	151,137.96	72.35
2250	SCHOOL LIBRARY SERVICES	428,720.00	224,205.55	224,205.55	5,655.19	198,859.26	53.62
2271	STAFF DEVELOPMENT-CERT	120,966.00	60,989.43	60,989.43	11,950.58	48,025.99	60.30
2310	BOARD SERVICES	110,382.00	102,547.13	102,547.13	898.17	6,936.70	93.72
2330	TAX ASSESS & COLLECTION	71,351.00	66,408.71	66,408.71	0.00	4,942.29	93.07
2350	LEGAL SERVICES	80,000.00	23,790.25	23,790.25	13,825.00	42,384.75	47.02
2360	OFFICE SUPERINTENDENT	949,904.00	611,131.32	611,131.32	15,245.96	323,526.72	65.94
2370	COMMUNITY RELATIONS SVC	0.00	0.00	0.00	0.00	0.00	0.00
2380	OFFICE OF PRINCIPAL SVC	1,418,874.00	930,776.97	930,776.97	3,519.08	484,577.95	65.85
2390	OTHER ADMIN SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2420	MEDICAL SERVICES	185,000.00	120,713.44	120,713.44	65,092.06	(805.50)	100.44
2430	DENTAL SERVICES	1,000.00	500.00	500.00	500.00	0.00	100.00
2440	NURSING SERVICES	481,637.00	269,874.38	269,874.38	27,470.16	184,292.46	61.74
2490	OTHER HEALTH SERVICES	119,900.00	37,849.50	37,849.50	0.00	82,050.50	31.57
2511	SUPERVISION OF FISCAL	0.00	0.00	0.00	0.00	0.00	0.00
2520	FISCAL SERVICES	483,634.00	329,470.02	329,470.02	1,279.42	152,884.56	68.39
2611	MAINTENANCE	207,312.00	128,740.05	128,740.05	354.77	78,217.18	62.27
2620	OPERATION OF BUILDING	2,730,013.00	1,611,790.47	1,611,790.47	38,940.56	1,079,281.97	60.47
2630	CARE & UPKEEP GROUNDS	114,829.00	67,768.33	67,768.33	0.00	47,060.67	59.02
2650	VEHICLE OPER & MAINT	22,825.00	13,453.72	13,453.72	0.00	9,371.28	58.94
2660	SECURITY SERVICES	313,248.00	108,273.37	108,273.37	71,498.97	133,475.66	57.39
2711	SUPERVISION-STU TRANS	35,522.00	25,049.60	25,049.60	0.00	10,472.40	70.52
2720	VEHICLE OPERATION SVC	1,646,070.20	1,024,795.97	1,024,795.97	447,316.64	173,957.59	89.43

## Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2730	MONITORING SERVICES	0.00	6,180.39	6,180.39	0.00	(6,180.39)	0.00
2740	VEHICLE SVC & MAINT	4,000.00	982.85	982.85	0.00	3,017.15	24.57
2750	NONPUBLIC TRANS	164,028.00	63,006.90	63,006.90	11,579.50	89,441.60	45.47
2790	OTHER STUDENT TRANS	598,317.00	269,674.47	269,674.47	52,714.27	275,928.26	53.88
2821	SUPERVISION OF INFO SVC	240,671.00	158,474.70	158,474.70	0.00	82,196.30	65.85
2910	SUPPORT SVCS	27,000.00	23,273.06	23,273.06	0.00	3,726.94	86.20
3100	FOOD SERVICES	0.00	54,671.92	54,671.92	0.00	(54,671.92)	0.00
3210	SCHOOL STUDENT ACT	179,496.00	84,853.71	84,853.71	4,615.47	90,026.82	49.84
3250	ATHLETICS	964,399.00	556,916.44	556,916.44	24,148.76	383,333.80	60.25
3300	COMMUNITY SERVICES	21,528.00	0.00	0.00	0.00	21,528.00	0.00
4400	ARCH & ENGINEER IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
4500	BUILDING ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,660,734.00	1,911,414.03	1,911,414.03	0.00	(250,680.03)	115.09
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.00
5410	GENERAL FUND INTRAFUND	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE	1,446,573.80	0.00	0.00	0.00	1,446,573.80	0.00
6111	CURRENT REAL ESTATE TAX	(12,280,978.00)	(11,913,446.26)	(11,913,446.26)	0.00	(367,531.74)	97.01
6113	PUBLIC UTILITY REALTY	(13,600.00)	(12,783.11)	(12,783.11)	0.00	(816.89)	93.99
6114	PAY IN LIEU -ST/LOCAL	(1,900.00)	(1,901.39)	(1,901.39)	0.00	1.39	100.07
6120	CURRENT PER CAP 679	(40,750.00)	(40,425.00)	(40,425.00)	0.00	(325.00)	99.20
6141	CURR ACT 511 PC FLAT	(40,750.00)	(40,425.00)	(40,425.00)	0.00	(325.00)	99.20
6143	CURRENT 511 OP TAX	(48,000.00)	(15,889.25)	(15,889.25)	0.00	(32,110.75)	33.10
6151	CURRENT ACT 511 EIT	(1,900,000.00)	(988,326.22)	(988,326.22)	0.00	(911,673.78)	52.02
6153	CURR ACT 511 REAL EST	(250,000.00)	(142,721.97)	(142,721.97)	0.00	(107,278.03)	57.09
6411	DELINQUENT REAL ESTATE	(350,000.00)	(117,830.35)	(117,830.35)	0.00	(232,169.65)	33.67
6421	DEL PC SEC 679	(2,500.00)	(1,141.26)	(1,141.26)	0.00	(1,358.74)	45.65
6441	DELQ ACT 511 PC	(2,500.00)	(1,141.24)	(1,141.24)	0.00	(1,358.76)	45.65
6451	DELQ ACT 511 EIT	(5,000.00)	(1,122.51)	(1,122.51)	0.00	(3,877.49)	22.45



# Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6510	INTEREST ON INVESTMENTS	(250,000.00)	(424,603.40)	(424,603.40)	0.00	174,603.40	169.84
6710	ADMISSIONS	(40,000.00)	(40,365.55)	(40,365.55)	0.00	365.55	100.91
6740	FEES	(7,000.00)	(3,541.67)	(3,541.67)	0.00	(3,458.33)	50.60
6810	REV FROM LOCAL GOV	(500.00)	(144.95)	(144.95)	0.00	(355.05)	28.99
6831	FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832	IDEA - Federal Revenue	(373,600.00)	0.00	0.00	0.00	(373,600.00)	0.00
6833	IDEA STIMULUS	0.00	0.00	0.00	0.00	0.00	0.00
6910	RENTALS	(10,000.00)	(6,358.00)	(6,358.00)	0.00	(3,642.00)	63.58
6920	CONTRIBUTION & DONATION	0.00	(3,500.00)	(3,500.00)	0.00	3,500.00	0.00
6941	REGULAR SCH TUITION	(30,000.00)	(2,905.00)	(2,905.00)	0.00	(27,095.00)	9.68
6944	TUITION	(4,490,629.00)	(1,957,001.48)	(1,957,001.48)	0.00	(2,533,627.52)	43.58
6945	TUITION-OUT OF STATE	0.00	(627,296.00)	(627,296.00)	0.00	627,296.00	0.00
6991	REFUNDS-PR YR EXP.	(16,000.00)	(28,719.24)	(28,719.24)	0.00	12,719.24	179.50
6999	OTHER REVENUES	(16,000.00)	(10,294.89)	(10,294.89)	0.00	(5,705.11)	64.34
7111	BASIC EDUCATION	(9,132,594.00)	(5,421,796.00)	(5,421,796.00)	0.00	(3,710,798.00)	59.37
7112	STATE SHARE SS & MED	0.00	0.00	0.00	0.00	0.00	0.00
7160	TUITION ORPHANS & CHILD	(300,000.00)	0.00	0.00	0.00	(300,000.00)	0.00
7220	VOCATIONAL EDUCATION	(42,000.00)	(25,103.00)	(25,103.00)	0.00	(16,897.00)	59.77
7240	DRIVER ED-STUDENT	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL ED SCHOOL AGED	(1,717,591.00)	(947,000.00)	(947,000.00)	0.00	(770,591.00)	55.14
7311	TRANSPORT (REG & ADDTL)	(670,000.00)	(348,526.00)	(348,526.00)	0.00	(321,474.00)	52.02
7312	NON-PUBLIC TRANSPORTATN	0.00	(15,978.00)	(15,978.00)	0.00	15,978.00	0.00
7320	RENT & SINK FUND PYMT	(212,000.00)	(163,336.34)	(163,336.34)	0.00	(48,663.66)	77.05
7330	HEALTH SERVICES ACT 25	(40,000.00)	(41,296.60)	(41,296.60)	0.00	1,296.60	103.24
7340	PROPERTY TAX RELIEF	(633,885.00)	(633,885.07)	(633,885.07)	0.00	0.07	100.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	SCHOOL SAFETY & SECURITY GRANTS	(95,238.00)	0.00	0.00	0.00	(95,238.00)	0.00
7362	SCHOOL MENTAL HEALTH & SAFETY & SECURITY GRANTS	(242,519.00)	(42,037.24)	(42,037.24)	0.00	(200,481.76)	17.33

# Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7505	Ready To Learn Grant	(340,539.00)	(340,539.00)	(340,539.00)	0.00	0.00	100.00
7506	PASMAARTGRANT	0.00	0.00	0.00	0.00	0.00	0.00
7810	STATE SHARE SS & MED	(623,156.00)	(248,752.32)	(248,752.32)	0.00	(374,403.68)	39.92
7820	STATE SHARE RE	(3,229,317.00)	(420,452.55)	(420,452.55)	0.00	(2,808,864.45)	13.02
8514	ESEA TITLE I	(1,096,153.00)	(496,835.10)	(496,835.10)	0.00	(599,317.90)	45.33
8515	TITLE II	(55,571.00)	(29,637.84)	(29,637.84)	0.00	(25,933.16)	53.33
8517	TITLE IV	(39,438.00)	(33,560.04)	(33,560.04)	0.00	(5,877.96)	85.10
8690	OTH RESTRICT FED GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8741	ESSR	0.00	0.00	0.00	0.00	0.00	0.00
8742	GEER	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
8744	ESSER III	(970,004.00)	(577,428.67)	(577,428.67)	0.00	(392,575.33)	59.53
8747	ARP-ECF	0.00	0.00	0.00	0.00	0.00	0.00
8751	ARP LEARNING LOSS	0.00	(24,743.00)	(24,743.00)	0.00	24,743.00	0.00
8752	ARP SUMMER PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
8753	ARP AFTER SCHOOL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
8754	ARP Homeless	0.00	(1,568.71)	(1,568.71)	0.00	1,568.71	0.00
8755	ARP EMERGENCY RELIEF	0.00	0.00	0.00	0.00	0.00	0.00
8810	MED ASSIST REIMB ACCESS	(145,000.00)	0.00	0.00	0.00	(145,000.00)	0.00
8820	MED ASSI REIMB TRANS	(8,000.00)	(6,080.23)	(6,080.23)	0.00	(1,919.77)	76.00
Total		2,875,723.00	(2,775,619.68)	(2,775,619.68)	1,279,635.81	4,371,706.87	(52.02)
MAJOR FUND 10 TOTALS							
Total Expenditure		39,531,127.20	21,513,405.74	21,513,405.74	1,279,635.81	16,738,085.65	57.66
Total Other Expenditure		3,107,307.80	1,911,414.03	1,911,414.03	0.00	1,195,893.77	61.51
Total Revenue		(39,762,712.00)	(26,200,439.45)	(26,200,439.45)	0.00	(13,562,272.55)	65.89
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		2,875,723.00	(2,775,619.68)	(2,775,619.68)	1,279,635.81	4,371,706.87	

## Condensed Board Summary Report

From 07/01/2023 To 02/29/2024

Summarization Level: MAJOR FUND/FULL FUNCTION

Grand Totals	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	39,531,127.20	21,513,405.74	21,513,405.74	1,279,635.81	16,738,085.65	57.66
Total Other Expenditure	3,107,307.80	1,911,414.03	1,911,414.03	0.00	1,195,893.77	61.51
Total Revenue	(39,762,712.00)	(26,200,439.45)	(26,200,439.45)	0.00	(13,562,272.55)	65.89
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,875,723.00	(2,775,619.68)	(2,775,619.68)	1,279,635.81	4,371,706.87	

**2024-2025**  
**General Operating Budget**



**Midwestern  
Intermediate Unit IV**

**“Building Connections”**

**Serving Butler, Lawrence, and Mercer Counties**



**Thank you for your support!**

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## Table of Contents

<i>From the Executive Director</i>	
<i>From the Board President</i>	
<i>Board of Directors</i>	
General Overview .....	1
2024 -2025 Budget Highlights .....	2-3
Administrative Services & Other Funding Uses .....	4-6
Curriculum, Instruction & Assessment Services .....	7-8
Education Planning.....	9
Continuing Professional Education Services.....	10
Federal Programs Consortium .....	11
Technology & Information Services .....	12-13
Expenditure Summary.....	14
Revenue Summary .....	15
District Contributions .....	16
Allocation of 2024 - 2025 Revenue to Expenditures .....	17
MIU IV Programs & Services.....	18-19
MIU IV General Operating Budget Staff .....	20
Regional Map .....	21
General Facts & Figures.....	21
Superintendents' Advisory Council .....	21

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MIDWESTERN INTERMEDIATE UNIT IV IS AN EDUCATION AND COMMUNITY SERVICE AGENCY  
COMPRISED OF HIGHLY QUALIFIED STAFF WHO CUSTOMIZE SOLUTIONS TO EVOLVING CHALLENGES.

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**From the Executive Director, Dr. Wayde Killmeyer**

Dear Friends,

Once again we are proud to present the Midwestern Intermediate Unit General Operating Budget (GOB). As always, the administrative team of the IU has been looking for ways to streamline operations, reduce costs, and bring in new business. As has happened in every sector of the economy, our employee costs have risen, which accounts for the slight increase in this year's overall budget. We have kept that increase to a minimum though, and have also managed to bring to

you a budget which for the thirty third straight year, does not ask for an increased contribution from our 27 school districts.

This amazing feat can only be accomplished thanks to the dedication and commitment of the MIU IV faculty, staff, administration, loyal school districts and board. Each of these groups has one goal in mind, and that is to help this institution to grow in scope and in excellence. This, of course, fits with our mission of providing you, the customers that we serve, with the highest-quality services at the most reasonable prices. You may be able to find cheaper providers, but you will not find better ones. This is our promise. Thank you for your ongoing and continued support.

Thank you for your ongoing and continued support.

Dr. Wayde Killmeyer, Executive Director  
Midwestern Intermediate Unit IV



**From the Board President, Merle Glass**

Dear Stakeholders,

For many years, it has been my privilege and honor to serve education through my role as a school board member in the Shenango Area School District, and for Midwestern Intermediate Unit IV. The longer I serve in these positions, the more impressed I become with the level of commitment that I see among our employees and providers. Their dedication to the neediest of students, and to the myriad of needs of our school districts, is a credit to their profession.

MIU IV faculty, staff, and administration will continue to maintain and create programs and services to meet the unique needs and challenges that we all face. We are here for you and remain committed to making the changes necessary to support you during these difficult times.

I am proud to present the MIU IV 2024-2025 General Operating Budget.  
Thank you for your input and continued service and support!

Sincerely,  
Merle Glass, President  
School Board Member, Shenango Area School District



## MIU IV Board of Directors

**Merle Glass, President**  
Shenango Area School District

**Richard Rossi, Vice President**  
Greenville Area School District

**Anna Pascarella, Treasurer**  
New Castle Area School District

**Kevin Boariu**  
Ellwood City School District

**Rodney Bobby**  
Mercer Area School District

**Joseph Boltz**  
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**Eric DiTullio**  
Seneca Valley School District

**Karen Houk**  
Neshannock Township School District

**Michael Lenzi**  
Sharpsville Area School District

**Dr. Michael Panza**  
Moniteau School District

**Deborah Roberson**  
Sharon City School District

**Gary Shingleton**  
Butler Area School District

**Patty Wilson**  
Grove City Area School District

**Dr. Wayde Killmeyer, Executive Director\***

**Charles P. Sapienza Jr., Solicitor\***

**Donna Volpe, Secretary\***

\*Nonvoting member

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## General Overview

Midwestern Intermediate Unit IV (MIU IV) will offer approximately 100 programs and services during the 2024-2025 school year to students, parents, teachers, school administrators, school directors and others in Butler, Lawrence and Mercer Counties. Services will be made available through a compilation of more than 50 individual budgets that total \$50 million. Funding is from various local, state and federal sources. Many of the funds are targeted for use in programs such as Special Education, Non-Public School Services, and Title I. In most cases, the budgets are built on allocations or competitive grants received from the Pennsylvania Department of Education (PDE). All budgets require MIU IV Board adoption and approval.

Unique among all of the MIU IV budgets is the General Operating Budget (GOB). It is the one budget that annually must go before all twenty-seven school boards for adoption. It is the budget that supports the administration and provides for delivery of basic services to local school districts in accordance with Act 102 of 1970. MIU IV observes the same budgeting and accounting requirements as those of local districts.

Of the more than 200 people employed by the MIU IV, the 2024-2025 General Operating Budget supports 14.0 full-time and 5.3 part-time “full-time equivalent” employees. The term “full-time equivalent” is used because some of the staff are budgeted in more than one budget on a prorated basis. This practice is most common in the Administrative Budget because staff members working in the business office, human resources, or operations are involved in the day-to-day operation of all MIU IV programs and services regardless of funding sources.

The General Operating Budget consists of the Administrative Budget and five program service budgets.

## Administrative Budget

The Administrative Budget provides funds for the operation of all MIU IV programs including the basic services and other programs authorized by the MIU IV Board of Directors. In addition to expenditures covering Board Services and the Office of the Executive Director, the Administrative Budget includes Human Resources Services, Business Services, Operation and Maintenance of Plant, Warehousing & Distribution and Communications Services.

An item is budgeted here when it is considered as a general governance expenditure that would be incurred no matter how many or how few programs are administered by MIU IV. In addition to salary and benefits, other examples of administrative expenses include liability and property insurance, maintenance contracts, utilities, office supplies, postage, telephone, audit, and legal fees.

## Program Service Budgets

In creating intermediate units, the legislature identified seven basic areas from which IUs could tailor a program of services to meet local district needs. The 2022-2023 GOB funds five of those basic areas directly which include: Continuing Professional Education Services, Curriculum, Instruction & Assessment Services, Education Planning Services, Technology & Information Services, and State and Federal Liaison Services. The other two (2) areas are Instructional Materials and Pupil Personnel and are provided as needed per district request.

Each service area has its own budget. As in the Administrative Budget, salaries, fringe benefits, travel expenses and other costs related to the delivery of a particular service are found in each respective budget.

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### Budget Adoption Process

**October/December:** The Executive Director prepares a tentative general operating budget.

**January:** The MIU IV Board of Directors reviews the proposed budget, makes recommendations and approves the proposed budget.

**February/March/April:** The Superintendents' Advisory Council reviews the general operating budget. The 27 local school boards also review and act on the proposed budget during their monthly board meetings. Votes are weighted according to district enrollment.

**May 1:** After approval by a majority of school district directors' weighted votes, the Executive Director files the budget with the Pennsylvania Department of Education.

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## 2024-2025 Budget Highlights

1. The proposed 2024-2025 General Operating Budget (GOB) of the Midwestern Intermediate Unit IV totals \$4,287,500 which is an increase of \$455,697 or 11.9% more than the 2023-2024 GOB of \$3,831,803. It represents 4.30% of MIU IV's fifty program budgets which total over eighty million dollars. The MIU IV GOB must be voted upon by all of the twenty-seven member school district Board of Directors.
2. A 4.24% increase in employee healthcare has been budgeted. The 2024-2025 certified PSERS employer contribution rate is 33.9%. This is a less than one percent (.0029%) decrease towards employer paid contributions to the Public School Employees' Retirement System (PSERS) is included in this budget.
3. A \$125,000 budgetary reserve is set aside for emergencies and unexpected expenses. The General Operating Budget does not support any transfers to programs to offset expenses in deficit programs.
4. The proposed 2024-2025 General Operating Budget supports MIU IV's mission to provide educational and administrative leadership, programs, services, and resources which enhance the education of all individuals to meet the changing needs of a global society. The proposed 2024-2025 GOB supports administrative functions, as well as, curriculum, technology, professional development, and educational support programs.

### 2024-25 General Operating Budget Summary Expenditures

#### Administrative Services

2310 Board Services	\$ 73,976
2360 Office of Executive Director Services	419,140
2830 Human Resources Services.	167,228
2510 Business Services	508,248
2600 Operation and Maintenance of Plant Services	364,018
2530 Warehousing and Distribution Services	199,522
2540 Communications Services	208,367
<b>Total Administrative Services</b>	<b>\$ 1,940,499</b>

### 2024-2025 General Operating Budget Summary

### Expenditures

<i>Curriculum, Instruction, &amp; Assessment Services</i>	
2260 Curriculum, Instruction & Assessment Services	\$ 508,467
<i>Education Planning Services</i>	
2810 Education Planning Services	\$ 10,714
<i>Continuing Professional Education Services</i>	
2270 Continuing Professional Education Services	\$ 193,593
<i>State and Federal Liaison Services</i>	
2520 State and Federal Liaison Services	\$ 139,073
<i>Technology &amp; Information Services</i>	
2840 Technology & Information Services	\$ 1,245,154
<i>5000 Other Expenditures &amp; Financing Uses</i>	
5100 Other Expenditures & Financing Uses	\$ 15,000
5900 Budgetary Reserve	\$ 110,000
5000 Total Other Expenditures & Financing Uses	\$ 125,000
<b>TOTAL</b>	<b>\$ 4,287,500</b>

5. The Districts' contribution to the proposed 2024-2025 MIU IV General Operating Budget remains unchanged at \$649,135. Each district's contribution is based upon individual size and wealth of the district. The amount of district contributions has remained constant for over thirty years. The 2024-2025 individual district contributions will be determined by formula based on student membership and district wealth in comparison with the other twenty-seven school districts within the MIU IV region. The 2024-2025 proposed District contributions by withholding in an amount of \$649,135 provides support for the following MIU IV core services:

Board Services	\$ 66,118
Office of the Executive Director Services	279,841
Human Resources Services	109,311
Curriculum Services	500
Operation & Maintenance of Plant Services	71,708
Warehousing & Distribution Services	111,934
Educational Planning Services (Extreme Leadership)	9,723
<b>Total</b>	<b>\$ 649,135</b>

continued on next page



## 2024-2025 Budget Highlights (continued)

6. Adjustments to the proposed 2024-2025 budget and 2023-2024 projected expenditures are as follows:

	2023-2024 Estimated Expenditures	2024-2025 Budget
Total Expenditures	\$3,831,803	\$4,162,498
Less Adjustment:		
Budgetary Reserve	<u>(110,000)</u>	<u>(110,000)</u>
Particular Expenses	(15,000)	(15,000)
Net Expenditures	\$3,706,803	\$4,037,498

The adjusted (net) expenditures in the proposed 2024-2025 budget in the amount of \$4,162,498 is more than the 2023-2024 net estimated expenditures by \$330,691 or 14.24%.

7. The GOB supports the cost of a .10 FTE Administrative Support for Educational Planning which supports the Extreme Leadership Program.
8. The proposed 2024-2025 GOB accounts for support, teacher, and administrative salary increases and related payroll fringe benefit cost.
9. No Commonwealth subsidy to support 2024-2025 MIU IV operations is expected. The 2011-2012 State Budget entirely eliminated the funding of Intermediate Unit operations through operating subsidy and capital subsidy. The resulting loss of revenue to MIU IV was \$187,830.

10. MIU IV continues to examine staffing levels in order to provide high quality services to meet requests by the districts in a cost-effective manner. A comparison is given below.

Budget Year	Budgeted Expenditures	GOB Funded Number of Employees
2024-2025	\$4,162,498	14.00 Full-time, 5.30 FTE Part-time
2023-2024	\$3,831,803	11.00 Full-time, 6.71 FTE Part-time
2022-2023	\$3,354,178	9.00 Full-time, 6.23 FTE Part-time
2021-2022	\$3,443,512	10.00 Full-time, 7.00 FTE Part-time
2020-2021	\$3,611,283	10.00 Full-time, 8.83 FTE Part-time
2019-2020	\$3,579,332	8.00 Full-time, 10.66 FTE Part-time
2018-2019	\$4,006,072	14.00 Full-time, 7.77 FTE Part-time
2017-2018	\$4,209,396	16.13 Full-time, 9.53 FTE Part-time

11. Funding as a percentage of total sources of funds to support the 2024-2025 budget is as follows:

	Amount	Percent
Administrative Fees for Operating State and Federal Programs, Fees Charged for Services Rendered and Other	\$2,539,731	66.3%
District Contributions by Withholding	649,135	16.9%
Other State and Federal Income	198,044	5.2%
State Share of FICA and Retirement	254,893	6.7%
Fund Balance and Interest Earnings	<u>190,000</u>	<u>5%</u>
Total	\$3,831,803	100.0%

12. An actuarial valuation of MIU IV's other post-employment benefits (OPEB) in accordance with the Governmental Accounting Standards Board, Statement No. 75, has been conducted. For 2024-2025, no monthly amount per month per eligible employee has been budgeted.
13. In 2022-2023 healthcare costs for retirees was paid by a drawdown from the MIU OPEB Trust in the amount of \$240,233. The 2022-2023 contribution deposit was \$18,660. A withdrawal from the OPEB Trust will be necessary for 2023-2024 and no contribution will be made for 2024-2025.

## Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2310 BOARD SERVICES</b>					
100 Salaries	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	Board Secretary
200 Employee Benefits	3,697	3,281	3,697	3,771	FICA, Ret, Worker's Compensation
300 Purchased Professional & Technical Services	53,621	17,226	16,000	20,000	Audit and Legal Fees
500 Other Purchased Services	52,148	27,640	28,190	28,200	Umbrella, Privacy Protection Insurance, Travel, Bonding
600 Supplies	0	200	200	200	Supplies
800 Other Objects	11,645	16,805	13,805	16,805	Memberships, MIU Convention, Internet
<b>2310 TOTAL BOARD SERVICES</b>	<b>\$ 126,111</b>	<b>\$ 70,152</b>	<b>\$ 66,892</b>	<b>\$ 73,976</b>	
<b>2360 OFFICE OF THE EXECUTIVE DIRECTOR</b>					
100 Salaries	\$ 222,681	\$ 226,536	\$ 226,536	\$ 240,631	Executive Director and Executive Secretary
200 Employee Benefits	128,755	135,602	134,341	139,059	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	8,778	10,500	10,500	10,500	Contracted Services
400 Purchased Property Services	0	0	0	0	Copier & Scanner Maintenance/Rental
500 Other Purchased Services	12,969	10,100	15,600	15,600	Printing, Travel, SAC Meetings, Cell Phone, Postage
600 Supplies	4,956	1,500	1,500	1,500	Supplies, Books and Periodicals
800 Other Objects	11,298	8,850	11,850	11,850	Memberships, Conf. Registrations, Board Policy Maintenance
<b>2360 TOTAL OFFICE OF EXECUTIVE DIRECTOR</b>	<b>\$ 389,436</b>	<b>\$ 393,088</b>	<b>\$ 400,327</b>	<b>\$ 419,140</b>	
<b>2831 HUMAN RESOURCES SERVICES</b>					
100 Salaries	\$ 68,907	\$ 100,129	\$ 70,937	\$ 99,559	Assistant Executive Director, Secretary
200 Employee Benefits	47,010	98,118	48,524	59,384	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	1,638	3,300	3,300	2,685	Frontline, Prof. Development, Security Clearance
400 Purchased Property Services	0	0	0	0	Repairs
500 Other Purchased Services	2,737	2,500	3,000	3,100	Printing, Travel, Communications, Postage
600 Supplies	610	1,500	1,500	1,500	Supplies, Books & Periodicals
800 Other Objects	462	2,200	1,700	1,000	Memberships, Other
<b>2831 TOTAL HUMAN RESOURCES SERVICES</b>	<b>\$ 121,363</b>	<b>\$ 207,747</b>	<b>\$ 128,961</b>	<b>\$ 167,228</b>	
<b>2511 BUSINESS SERVICES</b>					
100 Salaries	\$ 190,058	\$ 188,298	\$ 200,532	\$ 229,576	Director, Accountant, Secretary, Fiscal/HR Specialist, Fiscal Specialist
200 Employee Benefits	130,784	119,048	135,942	142,392	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	6,687	10,000	10,413	10,500	Contracted Services, Auditor Fees
400 Purchased Property Services	0	2,100	2,100	2,100	Repairs/Maintenance
500 Other Purchased Services	67,607	42,000	42,500	44,500	Advertising, Travel, Printing, Telephone, Postage
600 Supplies	78,402	48,500	62,000	62,000	Envelopes, Binders, P.O.s, Checks, Books & Periodicals
800 Other Objects	13,199	13,710	23,180	17,180	Memberships, Other
<b>2511 TOTAL BUSINESS SERVICES</b>	<b>\$ 486,736</b>	<b>\$ 423,656</b>	<b>\$ 476,667</b>	<b>\$ 508,248</b>	

## Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2620 OPERATION &amp; MAINTENANCE</b>					
100 Salaries	\$ 42,113	\$ 63,523	\$ 46,705	\$ 128,094	Custodian, Coordinator
200 Employee Benefits	38,407	78,139	56,208	84,964	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	2,888	3,050	3,050	3,500	Appraisal Update & Professional Development
400 Purchased Property Services	29,836	28,850	32,850	36,000	Utilities, Repairs, Security, Rent, Exterm.
500 Other Purchased Services	31,851	35,475	41,010	45,810	Fire, Property, Liability Insurance, Travel
600 Supplies	64,711	58,000	65,500	65,508	Heat, Supplies, Books & Periodicals
800 Other Objects	0	150	0	150	Dues and Fees
<b>2620 TOTAL OPERATION &amp; MAINTENANCE</b>	<b>\$ 209,805</b>	<b>\$ 267,187</b>	<b>\$ 245,324</b>	<b>\$ 364,018</b>	
<b>2530 WAREHOUSING &amp; DISTRIBUTION SERVICES</b>					
100 Salaries	\$ 63,494	\$ 80,994	\$ 63,424	\$ 77,856	Maintenance Technicians
200 Employee Benefits	55,752	76,020	57,286	63,815	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Tech Services	0	25	25	25	
400 Purchased Property Services	1,908	9,000	5,200	8,200	Vehicle Maintenance, JCG Lift Inspection
500 Other Purchased Services	70	75	75	75	
600 Supplies	2,900	4,050	4,500	4,500	Gasoline, Supplies
700 Equipment	0	45,000	0	45,000	Replacement Distribution Equipment
800 Other Objects	38	50	50	50	
<b>2530 TOTAL WAREHOUSING &amp; DISTRIBUTION</b>	<b>\$ 124,162</b>	<b>\$ 215,214</b>	<b>\$ 130,560</b>	<b>\$ 199,522</b>	
<b>2540 COMMUNICATIONS SERVICES</b>					
100 Salaries	\$ 47,937	\$ 77,796	\$ 24,801	\$ 40,267	Reproduction Operators
200 Employee Benefits	29,054	71,767	20,630	31,300	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	38	5,000	5,000	5,000	Professional Development, Training
400 Purchased Property Services	28,948	4,100	41,000	43,000	Rental/Maintenance Copiers
500 Other Purchased Services	18,973	20,200	20,200	20,200	Special Arts, Travel, Communications
600 Supplies	38,592	41,000	58,000	68,600	Copier & Special Paper, Newspapers, Subscriptions
700 Equipment	0	0	0	0	
800 Other Objects	0	0	0	0	Memberships
<b>2540 TOTAL COMMUNICATIONS SERVICES</b>	<b>\$ 163,540</b>	<b>\$ 256,763</b>	<b>\$ 169,631</b>	<b>\$ 208,367</b>	
<b>5000 OTHER FINANCING USES</b>					
800 Other Objects	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000	Budgetary Reserve, Refunds of Prior Year Receipts
900 Other Uses of Funds	0	110,000	110,000	110,000	Capital Reserve Transfer
<b>5000 TOTAL OTHER FINANCING USES</b>	<b>\$ 0</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	
<b>TOTAL ADMINISTRATIVE SERVICES AND OTHER FINANCING USES</b>	<b>\$ 1,432,514</b>	<b>\$ 1,485,724</b>	<b>\$ 1,485,724</b>	<b>\$ 1,940,499</b>	

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## Office of Executive Director Services

*Dr. Wayde Killmeyer, Executive Director*

**Administrator Seminars** are held regularly during the school year on topics of special interest to district administrators.

**Administrative Services** directs all MIU IV programs and services and provides information and assistance to districts on various aspects of school management.

**Labor & Management Committee** fosters unity, promotes a positive image and supports quality services through effective communication and collaboration in an atmosphere of mutual trust.

**Liaison Services** networks with PDE officials, State Board of Education, area legislators, higher education representatives and others that impact education programs.

**Superintendents' Advisory Council (SAC)** meets monthly or more to exchange information on current educational issues and MIU IV programs and services.

**Superintendent Search** assists local school boards in the process of obtaining qualified candidates for the position of Superintendent.

**Superintendent Summit** offers annual trainings and discussions on current topics with leaders from PDE and other professionals in the field of education.

## Business Services

*Maureen A. Werwie, Director*

**Business Services** oversees the management, preparation and presentation of approximately eighty million dollars of funding within fifty operating budgets. Business Services supervises financial operations and maintains Board Policy as it relates to operations. The Business Office also insures the Intermediate Unit's compliance with all state and federal fiscal regulations. Other functions of Business Services include cash management, risk management, budgetary control, accounts payable, accounts receivable, benefits management, payroll, PSERS reporting, fiscal analysis for collective bargaining, and fiscal reporting to the PDE, the US DOE, and private funders.

**Business Services of MIU IV collaborates** with member school districts on a Life Insurance Consortium which provides an avenue for joint purchasing of life insurance to gain savings through volume purchasing.

**Joint Purchasing** coordinates the purchases of supplies by local educational agencies. Currently copy paper, art, athletic, school, medical, and maintenance supplies are bid for school districts and other nonprofit organizations.

**Special Projects** assists districts in responding to legislative issues, opportunities, and mandates as they arise. MIU IV Business Services provides consultation and information pertaining to the School-Based Access Program and Tyler financial software set-up upon request.

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## Communications Services

*Brenda A. Marino, Esquire, Assistant to the Executive Director*

**Design and Print Center (Communication Services)** coordinates MIU IV communications, produces publications for MIU IV staff, and manages the graphics and print department. The department also provides assistance to school districts and other nonprofit organizations in the development of publications including design and layout, desktop publishing and printing.

**Very Special Arts Program Exhibit** is an opportunity for area students with special needs, K-12, to participate in an annual art exhibit sponsored by MIU IV.

**Salary and Benefits Survey (Professional & Support Staff)** is compiled annually for district administrators to use in decision making and long-term planning.

## Human Resources

*Brenda A. Marino, Esquire, Assistant to the Executive Director*

**Human Resources** is responsible for: monitoring regulatory compliance; directing recruitment and selection processes; designing/managing total compensation and fringe benefits; managing labor relations; and developing HR policy and development. HR also maintains all personnel records; participates in collective bargaining sessions; provides new staff orientation; and serves on the safety committee.

**Fingerprint Site** The MIU IV serves as an Act 114 Fingerprint site. All student teachers and prospective employees of public and private schools, intermediate units and area vocational-technical schools who have direct contact with children, must provide to their employer a copy of their PA State Criminal History Background Check and their Federal Criminal History Record.

**Right to Know** Brenda A. Marino, Esquire, serves as the clearinghouse for all right-to-know requests.

## Warehousing & Distribution Services

*Brenda A. Marino, Esquire, Assistant to the Executive Director*

**Bulk Purchasing** and storage of MIU IV equipment and Joint Purchasing items.

**MIU IV's Courier Service** runs weekly routes for the purpose of pick up and delivery of items for all school districts in Butler, Lawrence, and Mercer Counties.



## Curriculum, Instruction & Assessment Services

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2260 CURRICULUM, INSTRUCTION &amp; ASSESSMENT SERVICES</b>					
100 Salaries	\$ 147,096	\$ 152,336	\$ 158,621	\$ 268,676	Director, Educational Consultant
200 Employee Benefits	110,374	113,431	150,734	199,041	Medical, Dental, Ret., FICA, WC, etc.
300 Purchased Professional & Technical Services	8,698	15,000	15,000	15,000	Curriculum Council Speakers, Registrations
500 Other Purchased Services	17,939	11,100	18,300	18,350	Travel, Printing, Communications
600 Supplies	4,182	4,500	7,000	7,000	Supplies, Books & Periodicals, Ed. Software
700 Equipment	0	0	0	0	Replacement Equipment
800 Other Objects	0	450	300	400	Memberships, Other
<b>2260 TOTAL CURRICULUM, INSTRUCTION &amp; ASSESSMENT SERVICES</b>	<b>\$ 288,289</b>	<b>\$ 296,817</b>	<b>\$ 349,955</b>	<b>\$ 508,467</b>	

## Curriculum, Instruction & Assessment Services

*Dr. David Zupsic, Director of Educational Services*

**Strategic STEM Pathway** is a targeted planning process to improve STEM educational activities. The Pathway is built on the belief that school systems, individual schools, departments, and individual teachers can improve their STEM education practices through a positive, collaborative approach. It is designed to help the widest possible range of school districts and schools adopt the best practices in STEM education. MIU IV leadership supports schools through a self-evaluation that results in identification of priority areas for improvement. Through the development of action plans, school districts create specific strategies needed to reach their goals.

**College & Career Readiness** focuses on the goal of all students graduating with content knowledge and skills including, reading, writing, communication, teamwork, critical thinking and problem solving to be successful in any post-secondary environment.

**Comprehensive Planning** works with district teams to conduct data analysis and explore systemic challenges. District teams then collaborate to develop a comprehensive plan that sets incremental and measurable goals for student achievement.

**Curriculum Services** works with superintendents, principals, curriculum directors, and teachers in the areas of curriculum revision, best instructional practices, and effective assessment strategies for the enhancement of student achievement.

**Curriculum and Principals' Advisory Council** comprised of district personnel, meets regularly to exchange information and provide direction regarding current initiatives in curriculum, instruction, and assessment.

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## Curriculum, Instruction & Assessment Services/continued

*Dr. David Zupsic, Director of Educational Services*

**Data-Driven Decision Making** Student assessment data and relevant background information is critical to making informed decisions related to planning and implementing instructional strategies at the district, school, classroom, and individual student levels. A culture must be created in which student information is essential to improving student results, and teachers and administrators are data literate. Programs & services include: Classroom Diagnostic Tools (CDT), DIBELS Next, eMetric, and PA Value-Added Assessment System (PVAAS).

**Educational Specialists** provide local districts with professional development, guidance, support and technical assistance in the areas of PDE initiatives. They also offer workshops and resources for onsite and virtual staff development in implementing research-based best practices. MIU IV Education Specialists include: Diane McGaffic- Science & STEM, Halee McCance- Math, Marlene Schechter- ELA.

**Educator Effectiveness** Four domains comprised of 22 specific components serve as the framework for effective teaching. By increasing an educator's effectiveness across these components, it is possible to significantly impact—through the implementation of this framework and its associated professional development—the successful integration of the PA Core Standards, effective instructional practices and comprehensive evaluation.

**Pennsylvania Institute for Instructional Coaching (PIIC)** helps coaches assist teachers to improve student engagement and increase student achievement. The Institute also offers opportunities for local, regional, and state-wide networking and professional learning with coaches, mentors, and administrators, science, math and social studies.

**Standards Aligned System (SAS)** PA Core Standards define what students should know and be able to do as a result of instruction. Accomplishments and outcomes of student learning are aligned to college and career expectations. They are rigorous in content and the application of higher-order thinking skills. Programs and services include: Alignment to PACCS, Determining Text Complexity, SAS Portal, Social Emotional Learning (SEL), State Performance Indicators & Classroom Diagnostic Tools.

**School Climate Initiative** School climate addresses not only aspects of the environment that improves learning but creates a habitat of trust that helps students develop their own values and identity. The school climate initiative also empowers school personnel by creating an environment of inclusion, acceptance, and empowerment by employing a collective leadership model that builds self-efficacy and strengthens professionalism.

*The department's commitment to comprehensive educational reform includes initiatives and priorities associated with the overarching goal of increased student achievement.*

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## Education Planning Services

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2810 EDUCATION PLANNING SERVICES</b>					
100 Salaries	\$ 0	\$ 3,516	\$ 0	\$ 3,516	Secretary 10%
200 Employee Benefits	0	3,529	0	3,598	Medical, Dental, Ret, FICA, WC, etc.
500 Other Purchased Services	0	100	0	100	
600 Supplies	0	3,500	0	3,500	
800 Other Objects	0	0	0	0	Extreme Leadership
<b>2810 TOTAL EDUCATION PLANNING SERVICES</b>	<b>\$ 0</b>	<b>\$ 10,645</b>	<b>\$ 0</b>	<b>\$ 10,714</b>	

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## Education Planning Services

*Dr. David Zupsic, Director of Educational Services*

**Extreme Leadership** offers students bi-monthly leadership trainings as a way to develop leadership skills through instruction and networking sessions. Students then apply those skills through a "Leadership in Action" service project in their schools or communities. Each school district, vocational school, and non-public school in Butler, Lawrence, and Mercer Counties is invited to send one junior and one senior who serve in a leadership role in his/her school.

## Continuing Professional Education Services

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2270 CONTINUING PROFESSIONAL EDUCATION SERVICES</b>					
100 Salaries	\$ 64,823	\$ 47,423	\$ 67,423	\$ 75,544	Coordinator, Secretary, and Presenters
200 Employee Benefits	33,855	30,674	30,674	41,299	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	70,966	65,000	90,000	72,500	In-service Training, On-Line Registration
500 Other Purchased Services	2,496	2,500	2,050	2,750	Printing, Travel, Communications, Postage
600 Supplies	1,346	800	1,500	1,500	Office Supplies, Books & Periodicals
800 Other Objects	(1,320)	0	500	0	Memberships and Registrations
<b>2270 TOTAL CONTINUING PROFESSIONAL EDUCATION SERVICES</b>	<b>\$ 172,166</b>	<b>\$ 146,397</b>	<b>\$ 192,147</b>	<b>\$ 193,543</b>	

### Continuing Professional Education Services

Cheryl Pilch, Coordinator of Educational Services

**Act 48 Records Management** reports on Act 48 staff development activities and course records to the PDE for those professional educators holding a valid PA teaching certificate.

**Annual In-service** The entire MIU IV staff gathers each August for an intensive day of professional development activities focused around current topics of interest and best practices.

**Continuing Education In-service Credit Courses** offer a comprehensive program of PA-approved credit courses on a variety of topics. Courses are also designed to meet the needs of individual school districts and are offered throughout the year.

**eLearning Center** offers online instructor-led in-service courses which are approved by the PA Department of Education. Area teachers can work at home on their Act 48 requirements. All courses are interactive and media rich with audio, graphics, text, simulations, activities and exercises. [www.miuiv.global\\_classroom.us](http://www.miuiv.global_classroom.us)

**Guest Teacher Training Program** offers a training program for those with a bachelor's degree to train to become a day-to-day substitute teacher in area schools. The workshop assists participants in obtaining an Emergency Day-to-Day Substitute Certificate.

**English as a Second Language (ESL) Program Specialist Certification** is offered to teachers holding a valid PA Instructional I or II certificate. MIU IV is a PDE approved provider for the ESL Program Specialist Certificate.

**Mentor Teacher Workshops** are a day long workshop for new or veteran members which provides processes and strategies to help mentor new teachers.

**Neumann University Partnership** offers students the option of adding Neumann University graduate credits to any of the English as a Second Language (ESL) Program Specialist Certification courses for an additional fee. Neumann University is accredited by the Middle

States Commission on Higher Education (MSCHE), whose accreditation is nationally recognized. The ESL Program Specialist Certification courses with Neumann University graduate credits can be used for credit towards an Instructional II certification and a Master's Equivalency Certificate.

**Noncredit Technology Workshops** offer state of the art technology and multimedia workshops for teachers, administrators, and support staff. Workshops range from beginning to advanced in areas that are relevant to job skills or to using technology in an effective and exciting way.

**Paraeducator and Interpreter Records Management** tracks and reports staff development activities that are completed by the MIU IV paraeducator and interpreter.

**Pennsylvania Quality Assurance System (PQAS)** Certification offers continuing professional development for educators working in the field of early childhood education. In partnership with the Pennsylvania Key (PA Key) and the Office of Child Development and Early Learning (OCDEL), MIU IV has been approved to provide professional development and technical assistance to early childhood professionals in Pennsylvania.

**Southern New Hampshire University Partnership** offers students the option of adding Southern New Hampshire University graduate credit to MIU IV courses for an additional fee. SNHU is accredited by the New England Association of Schools and colleges, whose accreditation is nationally recognized. Approved courses can be used for credit towards an Instructional II certification and a Master's Equivalency Certificate. To register for a course, visit <https://www.edulinkinc.com/iu4registration>

**Teacher Induction Courses** are specifically designed for beginning teachers and teachers returning to the profession who are mandated by their district to participate in the induction program. Courses are designed to enlighten the beginning teacher's awareness of skills, strategies, activities and information based on current research.



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## Federal Programs Consortium

Account Number/Title		Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2520 FEDERAL PROGRAMS CONSORTIUM</b>						
100	Salaries	\$ 57,252	\$ 58,578	\$ 56,872	\$ 64,771	Coordinator, Secretary
200	Employee Benefits	58,149	60,115	61,197	62,602	Medical, Dental, Ret, FICA, WC, etc.
300	Purchased Professional & Technical Services	5,193	0	0	0	Registration & Technical Services
500	Other Purchased Services	6,667	2,600	4,350	7,250	Printing, Travel, Communications
600	Supplies	3,659	500	500	4,200	Office Supplies, Funding Guide
800	Other Objects	88	250	0	250	Memberships
<b>2520 TOTAL FEDERAL PROGRAMS CONSORTIUM</b>		<b>\$ 131,007</b>	<b>\$ 122,043</b>	<b>\$ 122,919</b>	<b>\$ 139,077</b>	

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## Federal Programs Consortium

*Melissa Wyllie, Director*

**Federal Programs Consortium** administers the largest programs consortium in Pennsylvania which is comprised of 15 school entities. The consortium supports Title I, Title I Delinquent, Title II-A and Title IV-A funding and collaborates with member districts to support effective implementation of the programs and ensure compliance with all federal guidelines.

## Technology & Information Services

Account Number/Title	Unaudited Expenditures 2022 - 2023	Budgeted Expenditures 2023 - 2024	Projected Expenditures 2023 - 2024	Budgeted Expenditures 2024 - 2025	Notes
<b>2840 TECHNOLOGY &amp; INFORMATION SERVICES</b>					
100 Salaries	\$ 274,384	\$ 291,510	\$ 274,326	\$ 265,635	Director, Coordinator, Systems Analyst, Secretary
200 Employee Benefits	149,591	219,082	178,720	149,018	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	143,392	465,000	151,000	450,000	Internet Sup, Contract Programming, Tech Services
400 Purchased Property Service	19,553	50,000	30,000	20,000	Internet Communications, Firewall, Server Vtel/Polycom, etc.
500 Other Purchased Services	20,514	13,000	15,000	13,000	Leased Telephone Lines, Travel, Postage, Printing
600 Supplies	373,546	241,000	188,000	331,000	Anti-Virus/Admin Software, Supplies, Learn 360, Alert Now
700 Equipment	7,851	15,000	15,000	15,000	Wireless Infrastructure
800 Other Objects	0	2,500	500	1,500	Memberships, User Meetings
<b>2840 TOTAL TECHNOLOGY &amp; INFORMATION SERVICES</b>	<b>\$ 988,831</b>	<b>\$ 1,104,085</b>	<b>\$ 852,546</b>	<b>\$ 1,245,154</b>	

## Technology & Information Services

*Jason Williams, Director*

**Building and Grounds** supports the physical plant and property of the MIU central office and satellite offices, as needed.

**Discovery Education** Consortium pricing is available with a greatly reduced rate. Discovery Education integrates into any curriculum with over 10,000 full-length videos segmented into 75,000 content-specific clips tied directly to state standards.

**E-Rate** MIU IV applies to the SLD for discounts on internet service and data lines on behalf of area schools, and provides information and assistance to districts.

**Help Desk** One call will put you in contact with a technician who can then assist with all technology needs over the phone. As a shared service this is a cost-effective way to get quick help to teachers who are having technical problems during class.

**Local Area Networks** MIU IV installs all types of technology on a local area network including: Macs, PCs, servers, Linux, network wiring, fiber and wireless from a wide variety of vendors. The IU also troubleshoots network performance.

**Learn360** MIU IV supports Learn360 Video Streaming with first line help and training. Learn360 integrates into any curriculum with over 10,000 videos tied directly to state standards.

**Library Services** MIU IV supports Destiny Library Manager. In addition, we offer consortium pricing and a dedicated Destiny Server for hosting Destiny in the cloud.

**Network Survey** Need to know how your network is performing? We have three different network surveys available. If a customized survey is required, we provide that as well.

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## Technology & Information Services

*Jason Williams, Director*

**PIMS (Pennsylvania Information Management System) Services** The Intermediate Unit can help districts make PIMS edits and submissions. This is a shared service at the Intermediate Unit.

**Robotics** Support, sales, or lease of robots for district use is available from MIU IV's IT department. Robots can be used by teachers between buildings to teach class, by homebound students to attend class, or to keep that potential cyber school student in the home district.

**On-Site Repair Services** are also available for select technology equipment, and public address/intercom systems.

**Technical Assistance** MIU IV provides information on the design and purchase of computer, video, and other related systems.

**Technology Survey** Need to know how your technology is performing? We have three different technology surveys available. If these do not fit your needs we can customize a technology survey to get the data that you need.

**Lending Library** The Midwestern Intermediate Unit IV Lending Library is a collection of STEAM-related instructional tools and equipment. These resources come to us through a partnership with the Pittsburgh Penguins Foundation. Departments within the MIU IV have also contributed. These tools and resources are a great compliment to your art, coding, engineering, ELA, math, music, robotics, science, and technology curriculum.

**Technology Trainings** MIU IV provides trainings to school districts including: networking, PC repair, Learn360, video conferencing, Discovery Learning, SmartBoards, firewalls, Google Docs, and others.

**Technology Services** Need that technician for a few hours, a day, a week or full time? The Intermediate Unit can provide either partial assistance or take over all technology services. Districts only pay for what they need.

**Virtualization Support** for Microsoft, VM and others.

**Low Cost Video Conferencing** Need a cost-effective way to reach a larger audience across the Internet or your network? Zoom Cloud Meetings, developed by Silicon Valley-based startup Zoom, is the way to go. This small company already counts more than 5,000 businesses and 900 universities among its customers.

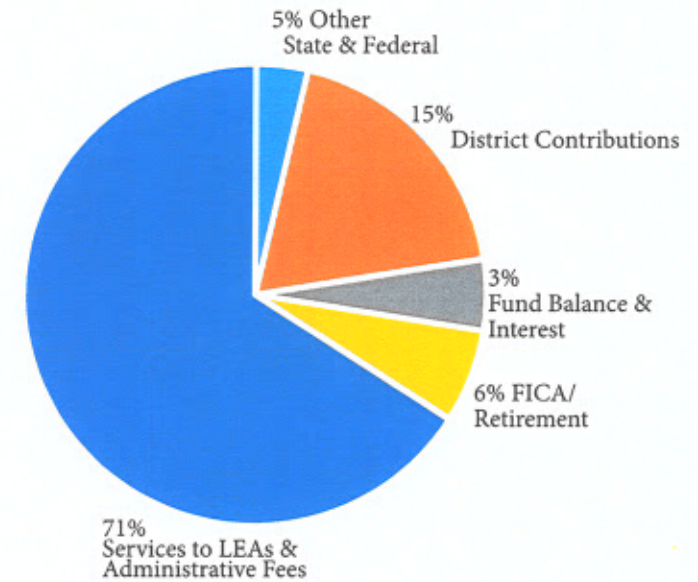
## Expenditure Summary

ACCOUNT NUMBER/TITLE		UNAUDITED EXPENDITURES 2022 - 2023	BUDGETED EXPENDITURES 2023 - 2024	PROJECTED EXPENDITURES 2023 - 2024	BUDGETED EXPENDITURES 2024 - 2025
<b>ADMINISTRATIVE SERVICES</b>					
2310	Board Services	\$ 126,111	\$ 70,152	\$ 66,892	\$ 73,976
2360	Office of Executive Director Services	389,436	393,088	400,327	419,140
2831	Human Resources Services	121,363	207,747	128,961	167,228
2511	Business Services	486,736	423,656	476,666	508,248
2620	Operation & Maintenance of Plant Services	209,805	267,187	245,324	364,018
2530	Warehousing and Distribution Services	124,162	215,214	130,560	199,522
2540	Communications Services	163,540	256,763	170,231	208,367
<b>OTHER FINANCING USES</b>					
5100	Other Expenditures & Financing Uses	0	15,000	15,000	15,000
5200	Fund Transfers	0	0	0	0
5900	Budgetary Reserve	0	110,000	110,000	110,000
	<b>Total Administrative Services &amp; Other Financing Uses</b>	<b>\$ 1,621,154</b>	<b>\$ 1,958,808</b>	<b>\$ 1,743,961</b>	<b>\$ 2,065,499</b>
<b>CURRICULUM INSTRUCTION &amp; ASSESSMENT SERVICES</b>					
2260	<b>Total Curriculum, Instruction &amp; Assessment Services</b>	<b>\$ 288,288</b>	<b>\$ 296,817</b>	<b>\$ 349,955</b>	<b>\$ 508,467</b>
<b>DISTANCE EDUCATION/EDUCATION PLANNING SERVICES</b>					
2810	<b>Total Distance Education/Education Planning Services</b>	<b>\$ 0</b>	<b>\$ 10,645</b>	<b>\$ 0</b>	<b>\$ 10,714</b>
<b>CONTINUING PROFESSIONAL EDUCATION SERVICES</b>					
2270	<b>Total Continuing Professional Education Services</b>	<b>\$ 172,166</b>	<b>\$ 146,397</b>	<b>\$ 192,147</b>	<b>\$ 193,593</b>
<b>STATE AND FEDERAL LIAISON SERVICES</b>					
2520	<b>Total State and Federal Liaison Services</b>	<b>\$ 131,007</b>	<b>\$ 122,043</b>	<b>\$ 122,919</b>	<b>\$ 139,073</b>
<b>TECHNOLOGY &amp; INFORMATION SERVICES</b>					
2840	<b>Total Technology &amp; Information Services</b>	<b>\$ 988,831</b>	<b>\$ 1,297,092</b>	<b>\$ 852,546</b>	<b>\$ 1,245,154</b>
	<b>GRAND TOTAL</b>	<b>\$ 3,201,445</b>	<b>\$ 3,831,802</b>	<b>\$ 3,261,528</b>	<b>\$ 4,162,490</b>

## Revenue Summary

ACCOUNT	UNAUDITED REVENUE 2022 - 2023	BUDGETED REVENUE 2023 - 2024	ESTIMATED REVENUE 2023 - 2024	ESTIMATED REVENUE 2024 - 2025
DISTRICT CONTRIBUTIONS	\$ 649,135	\$ 649,135	\$ 649,135	\$ 649,135
FICA/RETIREMENT	406,099	254,893	254,738	308,285
OTHER STATE & FEDERAL REVENUE	385,400	198,044	181,798	319,279
SERVICES PROVIDED OTHER FUNDS	1,259,464	990,886	1,235,106	1,201,025
IU PROGRAMS	1,893,501	1,613,845	1,369,887	1,559,774
FUND BALANCE	0	125,000	0	125,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 4,593,599</b>	<b>\$ 3,831,803</b>	<b>\$ 3,690,664</b>	<b>\$ 4,162,498</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,201,445</b>	<b>\$ 3,831,803</b>	<b>\$ 3,690,664</b>	<b>\$ 4,162,498</b>

## 2024 - 2025 Sources of Funds



## The 2024 - 2025 Budget

In summary, Midwestern Intermediate Unit IV will continue to offer cost effective, high quality services without the benefit of Department of Education operating subsidy that was discontinued after the 2010-11 year. No increases in the 2024 - 2025 local district contributions by withholding makes this over thirty years that the level of funding will not increase.

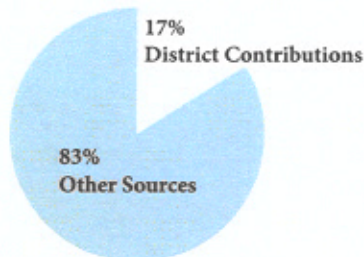
Funds to support the General Operating Budget come from three primary sources: district contributions, MIU IV's ability to generate revenue, and indirect cost on state & federal grants. As the chart above shows, 71% of revenue comes from MIU IV programs and services. The chart also shows that other state & federal revenue and local district contributions total 5% and 15% of the budgeted revenue, respectively. The Commonwealth's reimbursement of its share of FICA and retirement represents 6% of the budget while the remaining 3% comes from planned use of fund balance (reserve) and interest revenue.



### Summary of District Contributions

Member District	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	Member District	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025
Butler Area	\$ 91,264	\$ 91,264	\$ 90,969	\$ 86,531	\$ 87,488	Mohawk Area	14,371	14,371	14,176	13,525	15,371
Commodore Perry	4,728	4,728	4,709	4,493	4,647	Moniteau	13,697	14,035	13,312	13,312	13,682
Ellwood City Area	15,467	15,467	15,294	14,591	14,800	Neshannock Twp.	20,041	19,481	18,463	18,463	18,411
Farrell Area	3,217	3,217	3,151	3,006	3,124	New Castle Area	15,373	14,661	13,601	13,601	13,045
Greenville Area	9,892	9,892	9,769	9,320	9,261	Reynolds	9,806	9,507	9,028	9,028	9,478
Grove City Area	24,246	24,246	23,642	22,557	23,274	Seneca Valley	143,344	145,973	141,505	141,505	155,200
Hermitage	28,862	28,862	28,519	27,209	28,258	Sharon City	8,575	9,037	8,490	8,490	8,476
Jamestown Area	5,907	5,907	5,859	5,590	5,649	Sharpsville Area	7,972	7,894	7,457	7,457	7,475
Karns City Area	13,061	13,061	13,301	12,433	12,593	Shenango Area	11,555	11,262	10,736	10,736	10,794
Knoch	37,399	37,835	35,938	35,938	37,592	Slippery Rock Area	30,970	31,273	29,720	29,720	30,803
Lakeview	11,868	11,868	11,854	11,310	11,820	Union Area	6,822	6,834	6,468	6,468	6,867
Laurel	12,184	12,184	12,177	11,618	11,845	West Middlesex Area	8,833	8,461	7,975	7,975	8,516
Mars Area	69,536	69,536	70,385	67,631	73,348	Wilmington Area	15,926	15,434	14,610	14,610	14,873
Mercer Area	12,845	12,845	12,831	12,242	12,458	<b>Totals</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>

### District Contribution as a Percentage of the Total Sources of Funds



District Contributions in an amount of \$649,135 provide support for the following core services:

Board Services	\$ 66,118
Office of Executive Director	279,841
Human Resources Services	109,311
Operation & Maintenance of Plant	500
Warehouse & Distribution	71,708
Curriculum, Instruction, & Assessment	111,934
Education Planning Services (Extreme Leadership)	9,723
<b>Total</b>	<b>\$ 649,135</b>

### Calculation Formula for 2024 - 2025 Individual District Contribution by Withholding

$$1.000 - 2023-2024 \text{ District Market Value Aid Ratio} \times 2022-2023 \text{ District Weighted Average Daily Membership} = \text{District Weight Factor}$$

The district weight factor for each school district in Midwestern Intermediate Unit IV is then totaled.

The total amount agreed upon for contribution to the Intermediate Unit by the districts (\$649,135) is divided by the total weight factor reached in Step 2. The quotient is the value per weight factor.

The district weight factor in Step 1 is multiplied by the value per weight factor in Step 3 to determine the actual individual district contribution through withholding for the 2024 - 2025 fiscal year.

*Note: Actual calculation is performed by the Pennsylvania Department of Education.*

**Midwestern Intermediate Unit IV**  
**Allocation of 2024 - 2025 Revenue to Expenditures**

**Service Area**

EXPENDITURES	Administration*	Curriculum, Instruction & Assessment	Ed Planning	Technology & Information	Continuing Professional Education	Federal Programs Consortium	Total
<b>REVENUE:</b>							
Earnings on Investments	\$200,000						\$200,000
Building Rental							0
Miscellaneous Revenue	\$6,900						\$6,900
Tuition from Patrons					\$170,000		\$170,000
Technology Services-Services to other IUs				\$80,000			\$80,000
Revenue from Fingerprinting	\$13,000						\$13,000
Joint Purchasing Fee	\$29,475						\$29,475
Administrative Fees +	\$1,201,025						\$1,201,025
Warehouse Sale of Parts (toner, battery)	\$100						100
Income from Printing	\$90,000						\$90,000
Tech Sales and Labor				\$175,000			\$175,000
Income from Student Camps (VSA)							
Technology- Labor & Bench Fees							0
Technology-Hardware & Admin Software Fees				\$187,000			\$187,000
District Service User Fees (email, Tyler, RWAN)				\$475,000			\$475,000
Professional Development Services		\$100,000					\$100,000
Other State Grants		\$144,479					\$144,479
Electric Agent Fee	\$3,300	0					\$3,300
Revenue from FICA Payments	\$31,332	\$10,280	\$135	\$10,161	\$2,890	\$2,478	\$57,274
Revenue from Retirement Payments	\$137,152	\$46,116	\$626	\$42,751	\$13,118	\$11,248	\$251,011
District Contribution by Withholding	\$619,250	\$20,000	\$9,885				\$649,135
Act 48 Reporting					\$30,000		\$30,000
Other Federal Grants		\$174,800					\$174,800
<b>TOTAL REVENUE</b>	<b>\$2,331,533</b>	<b>\$495,675</b>	<b>\$10,645</b>	<b>\$969,912</b>	<b>\$216,008</b>	<b>\$13,725</b>	<b>\$4,037,498</b>
Fund Balance-Reserve	\$110,000						
Fund Balance-Capital Reserve	0						
Fund Balance-Transfer to Programs	15,000						
<b>TOTAL EXPENDITURES</b>	<b>\$1,940,499</b>	<b>\$508,467</b>	<b>\$10,714</b>	<b>\$1,245,154</b>	<b>\$193,593</b>	<b>\$139,073</b>	<b>\$4,037,498</b>

This chart relates projected 2024-2025 revenue to proposed 2024-2025 service areas. The revenue reflects the sources from which it is derived and has been allocated accordingly. The Department of Education reimburses its share of social security and retirement costs. Those costs are allocated on the basis of salary. Individual service area revenue shortfall is offset by revenues generated from other sources and fund balance.

**Note:**

\* Includes Board Services, Office of Executive Director, Human Resources Services, Business Services, Warehousing & Distribution, Operation and Maintenance of Plant, Communications Services, and Other Expenditures/ Financing Uses.

+ Includes other grant funded programs including Federal, Nonpublic, and Special Education administration fees.

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## Midwestern Intermediate Unit IV Programs & Services: 2023-2024 School Year

### Student Programs & Services

Education for Children & Youth Experiencing Homelessness.....	10 counties/ 73 school districts
Nonpublic Schools.....	21 schools/3,031 students
ELECT/Teen Parenting.....	4 counties/70+ students
Pre-K Counts .....	6 classrooms/108 students

### Consortiums

Energy Management Consortium.....	6 school districts
Federal Programs Consortium .....	12 school districts
Health Consortium .....	18 school districts
Life Insurance Consortium .....	21 school districts

### Partnerships

FBI Fingerprinting Site .....	5,952 customers
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### Technology/Classroom Resources

Internet RWAN.....	15 school districts/1 vo-tech
PIMS.....	5 school districts
Various Educational Software Consortiums.....	25 school districts/1 vo-tech

### Continuing Education

Act 48 Partnerships/Record Management .....	313 entries from other agencies (as of 1.31.2024)
eLearning Center .....	1 CPE courses/10 educators
English as Second Language .....	675 educators
Guest Teacher Consortium .....	24 school districts/2 vo-techs/ 8 nonpub schools
Classroom Monitor Training .....	22 school districts/ 3 CTCs/ 1 charter school
Guest Teacher Permit Renewals .....	240 issued
Guest Teacher Training Program .....	54 participants
CPE Credit Courses .....	28 courses/119 educators (as of 1.31.2024)
Teacher Induction Courses .....	50 educators

### Curriculum & Instruction

#### Student Enrichment

Academic Games .....	27 school districts/ 3 CTCs
Career Readiness.....	27 school districts/ 3 CTCs
Extreme Leadership .....	27 school districts/ 3 CTCs
Gifted Support Team.....	27 school districts/ 3 CTCs
Governor's STEM Competition.....	27 school districts/ 3 CTCs
KNex Competition .....	27 school districts/ 3 CTCs
Very Special Arts Exhibit.....	18 school districts/ 354 students

#### Academic Support

Artificial Intelligence.....	27 school districts/ 3 CTCs
Environmental Literacy and Sustainability .....	27 school districts/ 3 CTCs
ESL Support.....	27 school districts/ 3 CTCs
ELA Menu of Services.....	27 school districts/ 3 CTCs
Math Menu of Services .....	27 school districts/ 3 CTCs
MWEE (Watershed/Aquaponics) .....	27 school districts/ 3 CTCs
STEELS Content and Standards .....	27 school districts/ 3 CTCs
STEM .....	27 school districts/ 3 CTCs
Structured Literacy Training.....	27 school districts/ 3 CTCs

#### Professional Networks

Arts Network (Visual, Music, Theater, and Dance) .....	27 school districts/ 3 CTCs
Health and Physical Education Network.....	27 school districts/ 3 CTCs
Librarians Network .....	27 school districts/ 3 CTCs
School Counselors Network.....	27 school districts/ 3 CTCs
Social Studies Network .....	27 school districts/ 3 CTCs

#### School Improvement and Mental Health

Act 158 Support .....	27 school districts/ 3 CTCs
CDT Support.....	27 school districts/ 3 CTCs
CSI / ATSI / TSI Support Team .....	27 school districts/ 3 CTCs
PVAAS Training and Support.....	27 school districts/ 3 CTCs
School Climate Improvement Support Team .....	27 school districts/ 3 CTCs
SEW Support.....	27 school districts/ 3 CTCs



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**Parent Resources**

Parent Toolbox Training Series.....	95 participants
Special Education Local Task Force .....	3 counties
State Parent Advisory Council (SPAC).....	500 districts/120 charter schools
Title I Parent Training.....	16 districts
Title I State Parent Resource Center .....	12,709 materials sent as of 1.31.2024

**School Management**

Communications/Publications Services...	27 school districts/21 nonpublic schools
Salary Survey.....	27 school districts
Joint Purchasing.....	\$822,693/23 participants
Federal Programs Consortium .....	4 projects/6,687,275
Van Delivery Service.....	70 locations/week

**Special Education Programs**

Acute Partial Hospitalization.....	45 students
Autistic Support.....	7 students
Blind & Visually Impaired Support.....	180 students
Deaf/Hearing Impaired Support .....	107 students
Early Intervention (EI) .....	1,674 students/897 referrals/ 55 screenings/777 evaluations
Instruction in the Home.....	12 students
Multi-Disabilities Support (MDS) .....	2 students

**Special Education Support Services**

Adapted P.E. ....	42 students
Assistive Technology Referrals .....	116 students
Assistive Technology Students with Consult .....	555 students
Audiology .....	31 student evaluations
Auditory Processing.....	13 referrals
Behavior Coach .....	2 school district/2 staff
Behavior Referrals Public Schools.....	21 referrals
BrainSTEPS Resources & Training/Referrals .....	3 counties/14 students
Extended School Year Program .....	3 students/2 school districts
Extended School Year Program .....	12 IU
Functional Behavior Assessment (FBA).....	2 requests
Inclusion Itinerant Support.....	12 students
Occupation Therapy (OT).....	17 school districts/676 students
Physical Therapy (PT).....	19 schools/214 students
Positive Behavior Support .....	58 buildings
Psychological Services .....	27 school districts
Safety Care (School & Agency Staff).....	693 staff
Social Emotional Learning.....	4 school districts/4 educators
Social Work Services.....	27 school districts
Speech Services (EI) .....	919 students
Speech Services (SA).....	27 students
Transportation .....	4(CBVT)school-age students/4 EI

**Special Education Statements of Work**

Behavior Coach Services .....	Nonpublic & Pre-K Counts 19 referrals
Feeding & Swallowing Services .....	89 referrals/291 students
Drivers Education Student Services.....	1 school district
MTSS - OT .....	572 sessions/5 school districts
MTSS-Speech.....	256 sessions/1 school district
Pre K Mentoring Services.....	9 educators
School Psychologist.....	1 nonpublic/1 school district
Speech & Language Services.....	1 nonpublic/1 school district/1 APS

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## **MIU IV General Operating Budget Staff**

Proposed staff funded by General Operating Budget during 2024-2025. Staff names may appear more than once.

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### **ADMINISTRATION**

Dr. Wayne Killmeyer, Executive Director

\* Donna Volpe, Executive Secretary

### **BUSINESS SERVICES**

Maureen A. Werwie, Director

\* Stacey DeFiore, Accounts Payable, Secretary/Clerk

\* Alec Gawne, Coordinator of Business Services

\* Scott Trimpy, Fiscal Specialist

\* Maggie Reiser, Assistant Fiscal Manager

\* Dan Gomola, Payroll/HR Specialist

\* Sandy Seltzer, Business/HR Specialist

### **COMMUNICATIONS SERVICES**

Brenda A. Marino, Esquire, Assistant to the Executive Director

\* Devon Agostino, Graphic Reproduction Operator

### **CONTINUING PROFESSIONAL EDUCATION**

Cheryl Pilch, Coordinator

Stacey DeFiore, Secretary/Clerk

### **CURRICULUM, INSTRUCTION & ASSESSMENT SERVICES**

Dr. David Zupsic, Director of Educational Services

\* Diane McGaffic, Educational Consultant

\* Halee McCance, Educational Consultant

\* Shannon Smith, Educational Consultant

\* Stacey DeFiore, Secretary/Clerk

### **EDUCATION PLANNING**

Dr. David Zupsic, Director of Educational Service

### **HUMAN RESOURCES**

Brenda A. Marino, Esquire, Assistant to the Executive Director

\* Donna Volpe, Executive Secretary

### **OPERATIONS & MAINTENANCE OF PLANT**

Jason Williams, Director

\* Dan Bishop, Coordinator

\* Elizabeth Bennett, Custodian

\* Debi Butcherine, Secretary/Clerk

### **FEDERAL PROGRAMS CONSORTIUM**

Cheryl Pilch, Coordinator

\* Lois Roach, Coordinator

\* Realynn Genareo, Secretary/Clerk

### **TECHNOLOGY & INFORMATION SERVICES**

Jason Williams, Director

Julie McElroy, Assistant Director of Technology

\* Dave Krizner, System Analyst

\* David DeRaleau, Technician

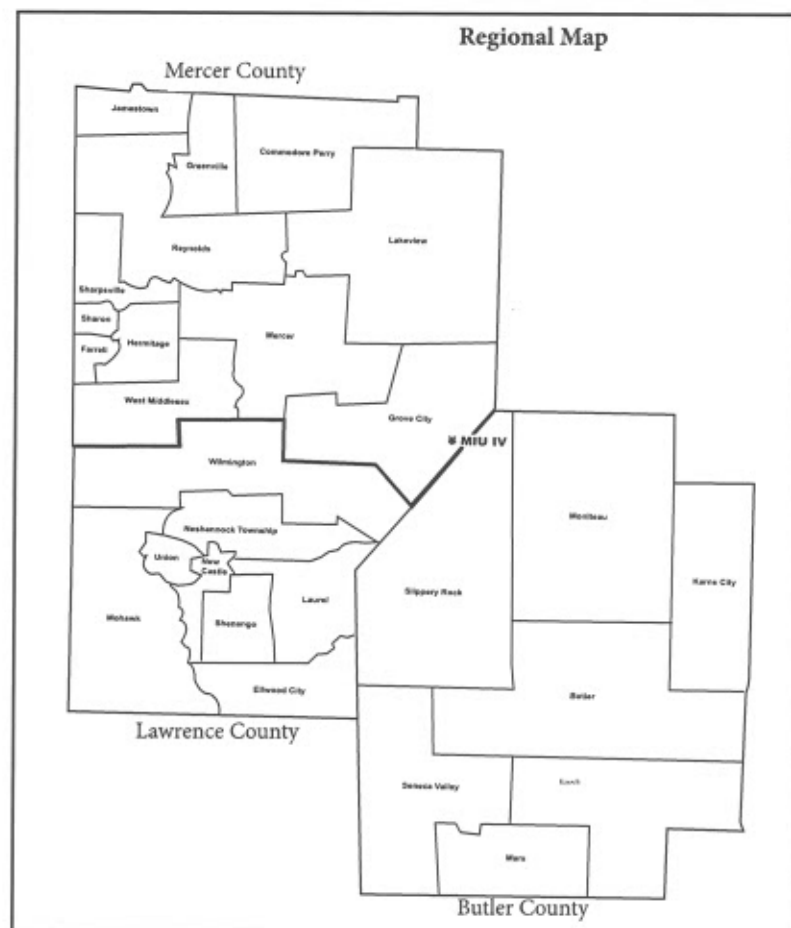
\* Debi Butcherine, Secretary/Clerk

### **WAREHOUSING & DISTRIBUTION**

Brenda Marino, Esquire, Assistant to the Executive Director

\* Devon Agostino, Maintenance Technician

\* Gregory Merkle, Maintenance Technician



**Midwestern Intermediate Unit IV  
2022-2023 General Facts & Figures**

# of counties served.....	3
# of districts served.....	27
# of square miles.....	1,600
# of vocational schools.....	3
# of nonpublic schools.....	21
# of charter schools.....	1
# of elementary schools.....	47
# of secondary schools.....	46
# of students.....	45,701
# of early intervention students.....	1,303
# of district special education students.....	9,594
# of school directors.....	243
# of teachers.....	2,441

## Superintendents' Advisory Council

**Dr. Brian White**  
Butler Area School District

**Mr. Kenneth Jewell**  
Commodore Perry School District

**Dr. Wesley Shipley**  
Ellwood City Area School District

**Dr. Lora Adams-King**  
Farrell Area School District

**Mr. Brian Tokar**  
Greenville Area School District

**Dr. Jeffrey Finch**  
Grove City Area School District

**Dr. Daniel Bell**  
Hermitage School District

**Ms. Tracy Reiser**  
Jamestown Area School District

**Dr. Eric Ritzert**  
Karns City Area School District

**Dr. Keith Wolfe**  
Lakeview School District

**Mr. Leonard Rich**  
Laurel School District

**Dr. Mark Gross**  
Mars Area School District

**Dr. Ronald Rowe**  
Mercer Area School District

**Dr. Lorree Houk**  
Mohawk Area School District

**Ms. Aubrie Schnelle**  
Moniteau School District

**Dr. Terence Meehan**  
Neshannock Township School District

**Dr. Gregg Paladina**  
New Castle Area School District

**Mr. Raymond Omer**  
Reynolds School District

**Dr. Tracy Vitale**  
Seneca Valley School District

**Ms. Justi Glaros**  
Sharon City School District

**Mr. John Vannoy**  
Sharpville Area School District

**Dr. Joseph McCormick**  
Shenango Area School District

**Dr. Alfonso Angelucci**  
Slippery Rock Area School District

**Dr. David Foley**  
Knoch School District

**Dr. Michael Ross**  
Union Area School District

**Mr. Raymond Omer**  
West Middlesex Area School District

**Dr. Terence Meehan**  
Wilmington Area School District

**Dr. Wayde Killmeyer**  
*MIU IV Executive Director*



**Midwestern Intermediate Unit IV**

453 Maple Street, Grove City, PA 16127

Dr. Wayde Killmeyer, Executive Director

Maureen A. Werwie, Director of Business Services

[www.miu4.org](http://www.miu4.org)

Midwestern Intermediate Unit IV is an education and community service agency comprised of highly qualified staff who customize solutions to evolving challenges.





**BETTER UNEMPLOYMENT COMPENSATION SYSTEM COMPREHENSIVE  
PROGRAM STANDARD TERMS AND CONDITIONS OF THE  
PARTICIPATION AGREEMENT  
BETWEEN THE PSBA INSURANCE TRUST AND  
GROVE CITY AREA SCHOOL DISTRICT**

THIS AGREEMENT is made between the Pennsylvania School Boards Association Insurance Trust (hereinafter referred to as "Insurance Trust"), a Pennsylvania trust with an address of 400 Bent Creek Boulevard, Mechanicsburg, Pennsylvania, 17050, and the Grove City Area School District (hereinafter referred to as the "School Entity"), a public school entity within the State with an address of 511 Highland Avenue, Grove City, Pennsylvania, 16127. By entering into this Agreement, the School Entity joins with other public school entities pursuant to the terms of the Intergovernmental Cooperation Act, 53 Pa.C.S. § 2301 et seq., to participate in the Better Unemployment Compensation System COMPREHENSIVE Program ("BUCS") and to contract with the Insurance Trust to provide the services stated herein.

**RECITALS**

WHEREAS, Pennsylvania law authorizes public school entities to enter into agreements for the development of group risk management programs through a variety of devices (see 42 Pa.C.S. § 8564); and

WHEREAS, the Pennsylvania Intergovernmental Cooperation Act provides that two or more governmental entities, including public school entities, may cooperate in the exercise of their powers and responsibilities through joint agreements, (see 53 Pa.C.S. § 2303), including the provision of a group risk management program (see 42 Pa.C.S. § 8564(c)); and

WHEREAS, the Insurance Trust has been established as a vehicle to provide a program for managing unemployment compensation risks and claims and related services for public school entities within the State; and

WHEREAS, the School Entity, having evaluated the Program's terms, conditions, limitations and exclusions, desires to join with the other public school entities participating in BUCS and to retain the Insurance Trust to operate and manage the Program in accordance with the terms and conditions of this Agreement; and

WHEREAS, the Insurance Trust and the School Entity both desire to set forth their respective obligations and responsibilities.

NOW, THEREFORE, the Insurance Trust and the School Entity, intending to be legally bound hereby, for the mutual benefits, covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

## **ARTICLE I DEFINITIONS**

The following terms, when set forth in this Agreement, shall have the meanings stated in the following definitions unless the context clearly indicates otherwise:

Section 1.1 "Agreement" shall mean this Agreement between the Insurance Trust and the School Entity. The Agreement includes these terms and conditions, these limitations and exclusions, any exhibits appended hereto and expressly referenced in these terms and conditions and any amendments to the Agreement.

Section 1.2 "Includes" and "Including" shall mean inclusive of but not limited to and shall mean by way of example rather than limitation.

Section 1.3 "School Entity" shall mean the public school entity named in this Agreement and a participating member or participant in the Program.

Section 1.4 "Insurance Trust" shall mean the Pennsylvania School Boards Association Insurance Trust.

Section 1.5 "BUCS" or "Program" shall mean the unemployment compensation program of the Insurance Trust, which program will provide to participating school entities a mechanism for managing unemployment compensation risks and claims and related services.

Section 1.6 "Employees" shall include all employees of the participating member who are actual employees receiving a W-2; "Employee" shall mean the individual Employees.

Section 1.7 "Parties" shall mean collectively the Insurance Trust and School Entity; "Party" shall mean the individual Parties.

Section 1.8 "State" shall mean the Commonwealth of Pennsylvania.

Section 1.9 "Agency" shall mean the department, commission or board administering the State Unemployment Compensation Law.

Section 1.10 In the event of a purchase of an aggregate excess or stop loss insurance policy for unemployment compensation claims, "Attachment Point" shall mean a certain aggregate dollar amount as solely determined by the Program, above which the aforesaid policy will be triggered.

Section 1.11 If at any time the Insurance Trust creates, maintains or operates Funds under the Program, "Funds" shall mean loss funds, reserves, or other similar accounts or funds, composed of funds paid by participating school entities in the Program.

Section 1.12 "Program Payment" shall mean a dollar amount based upon a certain percentage of the School Entity's current taxable payroll.

Section 1.13 "UC Payment" shall mean the sum to be used to pay the School Entity's unemployment compensation claims as they become due to the State.

Section 1.14 "Deposit" shall mean a dollar sum equal to a specific percentage of the Attachment Point, to be solely determined by the Insurance Trust. The Deposit shall include the Program Payment and the UC Payment.

## **ARTICLE II AUTHORITY AND DUTIES OF THE INSURANCE TRUST**

Section 2.1 Program for Managing Unemployment Compensation Risks and Claims. Subject to the terms, conditions, limitations and exclusions set forth in the Agreement, the Program will provide risk and claims management and related services for the School Entity's unemployment compensation liability and claims, which are for benefits arising under the Unemployment Compensation Law, 43 P.S. §751 et seq. As part of the Program, and for so long as the School Entity is a participant in the Program, the Program, either directly or through sub-contractors or through its related entities, will:

### **A. CLAIMS CONTROL SERVICES**

1. Become the agent and addressee of record with the Office or Bureau of Employment Security.
2. Analyze and record all unemployment compensation claim forms; respond promptly and accurately to all claim inquiries from the Agency.
3. Audit the claimant's eligibility, the School Entity's liability, and benefit period for each claim.
4. Protest questionable claims and improper determinations with the Local Office, Referee and Board of Review.
5. Make recommendations and assist the School Entity in preparing for all

administrative appeal hearings.

6. Attend administrative hearings with the School Entity.
7. Consult with the Agency as frequently as necessary on the School Entity's behalf on all unemployment compensation matters.
8. Analyze and audit all credits and other computations pertaining to the School Entity's account, following up with the Agency on a timely basis to assure the School Entity receives appropriate adjustments to their account.

B. ADMINISTRATIVE SERVICES

1. Verify the accuracy of the unemployment compensation billings issued by the Office or Bureau of Employment Security.
2. Analyze and audit all benefit charges against the School Entity's unemployment account and protest inaccurate charges.
3. Monitor the charge sequence and allocation of liability in multiple-employer claims.
4. Ensure that disqualifications are fully enforced.
5. Apply for credits when applicable and ensure that they are received.

C. MANAGEMENT REPORTS AND INFORMATIONAL SERVICES

1. Report claims and charges on a quarterly basis in a meaningful organization.
2. Make recommendations for improvements in systems or procedures.
3. Be readily available for consultation on all unemployment compensation matters.
4. Furnish School Entity's legal counsel with any pertinent information necessary to institute any court proceedings.

D. FIELD SERVICES

1. Visit the School Entity's location as necessary.
2. Provide training programs/continuing education workshops.



3. Consult with the School Entity regarding methods of avoiding charges, stabilizing costs and other pertinent management techniques to help reduce unemployment compensation costs.
4. Participate in meetings and hearings concerning proposed legislation affecting unemployment compensation.
5. Actively pursue changes in the Unemployment Compensation Act in the best interest of the participants in BUCS.

Section 2.2 Aggregate Excess Insurance Coverage. The Program shall evaluate aggregate excess or stop loss insurance available for unemployment compensation claims in order to select an aggregate excess or stop loss insurance policy which, in the Insurance Trust's sole discretion, will meet the needs of the participants in the Program, Including the School Entity.

The Program may purchase or arrange to purchase an aggregate excess or stop loss insurance policy for unemployment compensation claims that will be triggered above a certain aggregate dollar amount, as solely determined by the Program ("Attachment Point"). The aggregate excess or stop loss insurance policy purchased shall be consistent with the terms, conditions, limitations and exclusions set forth in this Agreement.

Section 2.3 Representation in Unemployment Compensation Cases. The Program has the right to select a representative, Including counsel, to represent the School Entity in unemployment compensation cases involving its Employees before unemployment compensation referees and the Unemployment Compensation Board of Review. The Program will not pay fees and costs of any representative or firm that the Program has not approved in writing.

Section 2.4 Maintenance and Operation of Funds. The Program may, at its sole discretion, create, maintain and operate loss funds, reserves, or other similar accounts or funds, composed of funds paid by participating school entities for proper purposes (collectively "Funds"), Including, to pay the costs and expenses of the Program, to stabilize fluctuations of claims costs and expenses, to purchase an aggregate excess or stop loss insurance policy for unemployment compensation claims, to pay costs and fees of administering the Program and to pay such other costs and expenses of the operation of the Program as may be appropriate. Such Funds, if established, shall belong to the Program and no participating public school entity shall have any individual entitlement to or ownership of such Funds. Such Funds, if created, shall be used exclusively for the benefit of participating school entities, after payment of such costs and expenses related to the Program.

Section 2.5 Limitations of Insurance Trust's and Program's Responsibilities. Notwithstanding anything herein to the contrary, neither the Insurance Trust nor the Program is an insurer or an insurance company, and neither of them has any obligation to provide any insurance benefits nor to underwrite or pay for any claims. Neither the

Insurance Trust nor the Program is a guarantor of the performance of any aggregate excess or stop loss insurance provider. Neither the Insurance Trust nor the Program is an insurance broker or agent, and neither of them is or shall be an obligor with respect to any claims. Neither the Insurance Trust nor the Program is a law firm and no services will be rendered by the Insurance Trust or the Program which would constitute the practice of law.

Section 2.6 Insurance Trust's Liability Limitation. If at any time the Insurance Trust creates, maintains or operates Funds under the Program pursuant to Section 2.4, the Insurance Trust shall maintain such Funds as a separate fund for the specific purpose of the Program. No other assets of the Insurance Trust, including any other fund or sub-fund established by or under the Insurance Trust, shall be subject to or liable for any claim, liability, dispute, or action arising under this Agreement or for any demand or claim made against the Program, including any interest, fees, costs and other assessments made thereon.

The obligations of the Insurance Trust created hereunder or pursuant to the Program are not personally binding upon, nor shall resort be had to the property of, any of the trustees, settlors, officers, employees, attorneys, or agents of the Insurance Trust, or any parent or subsidiary entity.

Section 2.7 No Ownership Interest. Notwithstanding anything herein to the contrary, the School Entity shall not have any ownership interest in the Program or in any funds or assets of the Program or the Insurance Trust, including any other fund or sub-fund established by or under the Insurance Trust; and the School Entity shall not have any ownership interest in any of the payments made by the School Entity into the Program.

### **ARTICLE III THE SCHOOL ENTITY'S DUTIES**

Section 3.1 Application. In order to be considered for participation in the Program, and thereafter on an annual basis, the School Entity shall complete an application in a format prepared by the Insurance Trust, shall submit it to the Program by a certain date designated by the Insurance Trust, and shall certify and warrant that all of the information provided by the School Entity on the application is true and correct. The Insurance Trust and the other School Entities participating in the Program are doing so in strict reliance upon a full, complete, and accurate disclosure of all information by the School Entity on its application. The application completed by the School Entity is attached hereto as Exhibit "A," which is fully incorporated herein by reference, and the School Entity hereby certifies and warrants that the information set forth on the application has been used as an inducement to be allowed to participate in the Program.

Section 3.2 School Entity Payments. The School Entity shall make the payments set forth in the invoices, as prepared by the Insurance Trust, to the Program in order to

participate in the Program. These amounts are subject to change each year by the Program.

The Program shall also send invoice(s) to the School Entity stating any additional amount(s) due as a result of any audit(s) conducted. Upon receipt of any invoice stating any outstanding amount due, the School Entity shall promptly pay to the Program such amount within thirty (30) days of the date of the invoice. The School Entity's failure or refusal to make any payments to the Program in accordance with the terms and conditions of this Agreement in a timely manner shall result in the School Entity's obligation to pay interest at the rate of 1 ½ % per month, compounded, plus the payment of reasonable attorneys fees and costs in the event that the Insurance Trust initiates proceedings to recover the amounts due and owing.

Section 3.3 Program Payment and UC Payment. Annually by a certain date designated by the Insurance Trust, the School Entity shall pay to the Program a dollar sum equal to a specific percentage of the Attachment Point, to be solely determined by the Insurance Trust ("Deposit"). The Deposit shall include a dollar amount based upon a certain percentage of the School Entity's current taxable payroll ("Program Payment") plus an additional sum to be used to pay the School Entity's unemployment compensation claims as they become due to the State ("UC Payment").

The Program will use the UC Payment to reimburse the State for the School Entity's unemployment compensation claims up to and including the Attachment Point. In the event that the UC Payment is not sufficient to cover those claims, on a quarterly basis, the Program shall send an invoice to the School Entity for reimbursement for the School Entity's unemployment compensation claims up to and including the Attachment Point. The School Entity shall timely and fully pay the Program for all unemployment compensation claims of its employees (whether or not Employees) up to and including the Attachment Point. Upon receipt of any invoice stating any outstanding payment due, the School Entity shall promptly pay to the Program such amount within thirty (30) days of the date of the invoice. The School Entity hereby agrees to indemnify and hold harmless the Insurance Trust and the Program from and against any actions, claims, demands, causes of action, fees and costs, including reasonable attorneys fees and costs, resulting from the failure of the School Entity to timely and fully pay the Program for such unemployment compensation claims when due.

At the end of each year in which the School Entity participates in the Program, upon the School Entity's full payment to the Program for any of its outstanding claims of its employees (whether or not Employees), any remainder of the UC Payment for that year will either be returned to the School Entity or credited to the School Entity in determining its UC Payment to the Program for the following year.

Section 3.4 Compliance with Program Terms. The School Entity shall comply with all terms and be subject to all conditions, limitations and exclusions set forth in the description of the Program and in this Agreement.

Section 3.5 Contest of Claims. In the event that the School Entity determines to challenge the validity of an Employee's claim for unemployment compensation benefits, then the School Entity shall cooperate in all respects with the Program and any administrator in the prosecution of such challenge. Further, in the event that a challenge is not successful, the School Entity shall remain fully liable in respect of the claim, Including any interest, fees, costs and other assessments made thereon.

Section 3.6 Compliance with Procedures and Requirements of the Program. The School Entity shall comply with the procedures and requirements of the Program that are adopted from time to time by the Insurance Trust for purposes of ensuring effective and cost efficient claims handling. The School Entity shall:

A. REPORTING CLAIMS

Provide data to the Insurance Trust on forms to be provided by the Insurance Trust regarding Employee separations or layoffs.

Provide data on rehires of persons previously separated from employment by the School Entity who may be included in the base period of the School Entity for which an unemployment compensation claim may be assessed.

Provide to the Insurance Trust notification of job openings that may be available for employees furloughed or separated from employment.

B. GRANT OF AUTHORITY

Grant any and all necessary powers, authority and permissions to the administrator selected by the Insurance Trust to represent the School Entity before the Pennsylvania Department of Labor and Industry and its offices (L&I) related to unemployment compensation matters. This Includes granting the selected administrator authority and permissions on the electronic portals operated by L&I.

Approve and execute such instruments or other documents needed by administrator to represent the School Entity and process claims and administer the School Entity's account, Including executing any power of attorney required for representation by the selected administrator as may be requested from time to time.

C. TESTIMONY AT HEARINGS

Make appropriate personnel available to provide necessary testimony with the proper officials and referees of the Agency.

D. ANNUAL AUDIT

Provide to the administrator of BUCS, on forms supplied by the Insurance Trust,

the annual audit information required by such forms which shall be returned within sixty (60) days of the date on which the forms are supplied to the School Entity. Failure of the School Entity to complete the annual audit information and timely return any form within the sixty (60) day period shall result in the Program assessing a 15% administrative fee on the payments due under Sections 3.2 and 3.3 in this Agreement.

E. OTHER DUTIES

Cooperate fully and in a timely manner with the Insurance Trust or its designated agents or administrator in the processing or defense of any claims. Cooperation Includes providing timely notice and information, witnesses and documentation as necessary.

Section 3.7 Lockouts. The School Entity shall not engage in a lockout which would result in any of its employees being entitled to unemployment compensation. If the School Entity does engage in a lockout or fails to comply with any of the provisions in this Agreement, the Program shall not be responsible for defending any claims associated with the work stoppage or for paying any claims associated with the work stoppage.

It is recognized that the School Entity may engage in activity which is not intended to be a lockout but which might later be construed to constitute a lockout. Such circumstance shall not deprive the School Entity of the right to have its unemployment compensation claims related to the work stoppage defended or paid by the Program, provided that the provisions of this Section 3.7 have been complied with by the School Entity.

If the School Entity should experience any work stoppage in connection with a labor dispute, it shall as soon as possible, but in all events within forty-eight (48) hours, notify the Insurance Trust of such fact and confirm such notice in writing to the Insurance Trust. The School Entity shall be under a continuing duty to update the Insurance Trust of the facts and of claims that the employees may be making that there was either a lockout or an alteration of the status quo.

Whenever the Program shall become aware of any act or omission on the part of the School Entity which, in the opinion of the Insurance Trust, may expose the School Entity to the risk of having caused a lockout, the Insurance Trust shall immediately notify the School Entity in writing of such fact and shall specifically advise the School Entity of the action which the School Entity should take to either prevent or reduce the risk of a lockout occurring. The School Entity agrees to promptly take such action as the Insurance Trust advises is necessary to prevent, abate, or reduce the risk of a lockout. If the School Entity fails or refuses, after written notice to take such action to prevent, abate or reduce the risk of a lockout, then the Program shall not be responsible to either defend or pay the claim(s) associated with the work stoppage.

Section 3.8 Audit. The Insurance Trust shall have the right at reasonable times to conduct an Employee count and payroll audit of the School Entity at the sole cost of the Insurance Trust.

#### **ARTICLE IV MISCELLANEOUS**

Section 4.1 Term of the Agreement, Notice of Increase and Termination. The term of this Agreement shall be one year commencing on the 1st day of July, 2024 and ending June 30, 2025. Either Party may terminate this Agreement at the end of said one year term by giving to the other Party written notice thereof at least ninety (90) days prior thereto. If there is any default of the aforesaid notice, this Agreement shall continue upon the same terms, conditions, limitations and exclusions governing the same as are in force immediately prior to the expiration of the term hereof, subject to any amendment by the Parties and subject to any increase in payments due under Sections 3.2 and 3.3 of this Agreement, for a further period of one (1) year and so on from year-to-year, unless or until terminated by either Party on ninety (90) days written notice. The Insurance Trust shall give ninety (90) days notice to the School Entity of any increase in the payments due. Notwithstanding any provision to the contrary, if the School Entity fails to perform any obligation hereunder or make any payment due, the Insurance Trust may terminate this Agreement and the School Entity's participation in the Program at any time by giving thirty (30) days notice thereof to the School Entity. Notwithstanding any provision to the contrary, the Insurance Trust may immediately terminate this Agreement and the School Entity's participation in the Program at any time if the School Entity makes any misrepresentation or fraudulent statement or provides false information to the Program or conceals any fact for the purpose of misleading the Program.

In the event of the termination of this Agreement, or the termination of the Program pursuant to Section 4.2, no Program Payment nor any other funds or payments will be returned to the School Entity, EXCEPT THAT, upon the School Entity's full payment to the Program for any of its outstanding claims of its employees (whether or not Employees), the Program will return to the School Entity any remainder of the School Entity's UC Payment made by the School Entity pursuant to Sections 3.2 and 3.3. The Program will make such return within one hundred and twenty (120) days after the effective date of such termination.

Section 4.2 Termination of the Program. Notwithstanding any provision to the contrary, in the event that the Insurance Trust receives a notice to terminate the aggregate excess or stop loss insurance policy, the Insurance Trust may terminate the Program by giving ninety (90) days notice thereof to the School Entity, which thereby terminates the Agreement. The Insurance Trust may also terminate the Program at any time in its sole discretion by giving ninety (90) days notice thereof to the School Entity, which thereby terminates the Agreement.

Section 4.3 Services and Release of Records. In the event of termination of this Agreement, the Insurance Trust will (unless instructed by the School Entity not to do so)



(1) review the Agency's invoice for the last calendar quarter immediately preceding the date when the termination is effective and provide that invoice to the School Entity, (2) report the School Entity's claims and charges for the last calendar quarter immediately preceding the date when the termination is effective and (3) release to the School Entity, in the Insurance Trust's standard format, all records and files relating to claims paid under the Program pursuant to this Agreement.

Section 4.4 Fees after Termination. Except for the services listed in Section 4.3, if the Insurance Trust performs any services following the termination of this Agreement in connection with any unemployment compensation claims of the School Entity, the Insurance Trust shall be entitled to reasonable fees in light of the work and costs incurred.

Section 4.5 Surviving Provisions. Notwithstanding anything herein to the contrary, the following sections of this Agreement shall survive termination of this Agreement: Sections 2.4, 2.5, 2.6, 2.7, 3.2, 3.3, 3.4, 3.5, 3.8, 4.1, 4.3 through 4.20.

Section 4.6 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 4.7 Jurisdiction; Venue. Any claim, dispute or action arising under this Agreement shall be brought in the Court of Common Pleas of Cumberland County, Pennsylvania. The Parties hereby agree that such court shall have exclusive jurisdiction over any such proceeding.

Section 4.8 Assignment. This Agreement may not be assigned by either Party; provided, however, the Insurance Trust may delegate its duties under this Agreement, or its rights under this Agreement to any of its related entities upon such terms and conditions that it may determine in its sole discretion.

Section 4.9 No Third-Party Beneficiaries. This Agreement shall inure only to the benefit of, and shall be binding upon, the Parties as specifically and expressly identified herein and their respective successors. This Agreement is not intended to benefit any person, party or entity not a Party hereto and shall not inure to the benefit of any third person, party or entity.

Section 4.10 Severability. All covenants and obligations contained in this Agreement are severable. In the event that any provision of this Agreement should be held to be unenforceable, the validity and enforceability of the remaining provisions shall not be affected thereby. Any court or arbitrator construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof in order to render it enforceable.

Section 4.11 Headings. The headings of any portion of this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.



Section 4.12 Notices. All notices, requests and approvals required by this Agreement: (A) shall be given in writing; (B) shall be sent by certified mail or by recognized overnight carrier, in each case with acknowledgement of receipt; (C) shall be addressed to the Parties as indicated in the preamble of this Agreement unless either Party notifies the other of a change in address by notice given hereunder; and (D) assuming acknowledgment of receipt, shall be deemed to have been given on the date the notice, request or approval is sent.

Section 4.13 Waiver. One or more waivers of any covenant, term or condition contained herein shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition. The consent or approval by any Party to, or of, any waiver or other act or omission requiring such consent or approval shall not be deemed to constitute a waiver or render unnecessary obtaining consent or approval of any subsequent similar act or omission by any other Party.

Section 4.14 Lawful Performance. Each Party agrees that it will perform its obligations hereunder in accordance with all applicable laws, rules and regulations now or hereafter in effect.

Section 4.15 Context. Reference in this Agreement to the singular shall be meant to include reference to the plural and vice versa. Reference in this Agreement to the masculine gender shall be meant to include the female and neuter genders and vice versa.

Section 4.16 Force Majeure. The Insurance Trust shall not be liable for any failure to perform under this Agreement if such failure is due to causes beyond its reasonable control, including, acts of God or the public enemy, fire, floods, labor disputes, or the judgment or order of any court or government agency.

Section 4.17 Integration. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes any negotiations or prior agreements or understandings between the Parties with respect to the subject matter hereof. This Agreement may not be modified or amended by any oral statement or course of conduct, but only by a written agreement signed by all Parties. There are no representations, promises, agreements, warranties, covenants or undertakings of the Parties other than those expressly contained herein.

Section 4.18 Counterparts. In the event that two or more copies of this Agreement are executed by all of the Parties hereto, each copy shall be deemed an original, but all shall collectively constitute the same instrument.

Section 4.19 Remedies and Waivers of Rights. All remedies of the Parties hereto shall be cumulative. No Party hereto shall be deemed to have waived any of its rights, powers, or remedies hereunder unless such waiver is in writing and signed by the Parties hereto.

Section 4.20 Authority to Bind. By their execution of this Agreement, all persons signing this Agreement on behalf of a Party warrant to the other Party that they are authorized to enter into, and execute, this Agreement by, and on behalf of, the governing body of that Party by all necessary resolutions or actions.

IN WITNESS WHEREOF, the Parties hereto, with the intention of being legally bound hereby, have caused this Agreement to be signed and sealed the day and year set forth below.

**PENNSYLVANIA SCHOOL BOARDS  
ASSOCIATION INSURANCE TRUST**

**SCHOOL ENTITY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address: 400 Bent Creek Boulevard

Address: \_\_\_\_\_

Mechanicsburg, PA 17050

\_\_\_\_\_

## EXHIBIT A

### BUCS Comprehensive Enrollment Form 2024-2025 - Entry #293

School entity

Grove City Area School District

Contact name

Beth Harris

Phone

+17244587993

Email

[beth.harris@gcasdk12.org](mailto:beth.harris@gcasdk12.org)

Total number of employees with wages more than \$10,000

305


Total number of employees with wages less than \$10,000

123

Total wages paid to employees with less than \$10,000

362944.67

Please upload documentation for above figures

 [2023-PSBA-BUCS-renewal-information.pdf](#)

Please upload copies of the 941 Federal Wage Summary Pages for all 4 quarters of the 2023 year

 [941-040123-063023.pdf](#)

 [941-010123-033123.pdf](#)

 [941-070123-093023.pdf](#)

 [941-100123-123123.pdf](#)

Do you anticipate any restructuring or reduction of revenue sources resulting in layoffs in the upcoming school year (2024-2025)?

No

Have you experienced any staff reductions, other than regular seasonal, in the last 36 months?

Yes

What services do you currently outsource?

Bus Drivers

What services do you anticipate outsourcing in the upcoming school year (2024-2025)?

Bus Drivers

Terms and Conditions - The information provided on this application form has been confirmed by all necessary parties within this organization to be true, accurate, and complete to the best of our knowledge. We acknowledge that any misrepresentation will result in immediate cancellation of service.

I Agree

Signature



{L04621



# **General Fund**

**2024-2025**

**Draft Budget**



# DRAFT

## GENERAL SUMMARY 2024-2025 BUDGET

EXPENDITURE SUMMARY	23-24	24-25	CHANGE
Vocational Programs	\$2,561,259	\$2,621,910	\$60,651
Guidance	\$146,558	\$146,742	\$184
Technology	\$238,724	\$252,039	\$13,315
Administation	\$1,015,552	\$1,058,587	\$43,035
Pupil Health	\$144,910	\$170,986	\$26,076
Business	\$290,557	\$415,053	\$124,496
Custodial & Maintenance	\$722,314	\$760,251	\$37,937
Student Activities	\$13,172	\$9,954	-\$3,218
Fac. Acquisition Constr. & Improve	\$25,000	\$25,000	\$0
Debt Service	\$966,850	\$964,500	-\$2,350
<b>TOTAL SECONDARY OPERATING</b>	<b>\$6,124,897</b>	<b>\$6,425,022</b>	<b>\$300,125</b>
<b>Budget Increase</b>			

PROJECTED REVENUE	23-24	24-25	CHANGE
Vocational Subsidy	\$520,075	\$566,979	\$46,904
Tuition - Farrell & Sharon	\$252,000	\$390,000	\$138,000
Tuition - Keystone	\$45,000	\$80,000	\$35,000
Social Security Subsidy	\$99,200	\$96,531	-\$2,669
Retirement Subsidy	\$488,597	\$463,547	-\$25,050
Interest Income	\$20,000	\$30,000	\$10,000
Debt Service	\$966,850	\$964,500	-\$2,350
Direct Payment from Districts	\$3,733,175	\$3,833,465	\$100,290
<b>TOTAL PROJECTED REVENUE</b>	<b>\$6,124,897</b>	<b>\$6,425,022</b>	<b>\$300,125</b>



# DRAFT

## VOCATIONAL PROGRAMS

1380	23-24	24-25	CHANGE
121-Regular Professional Salaries - Instructors	\$1,164,576	\$1,201,268	\$36,692
122-Temporary Professional Salaries - Subs	\$15,000	\$15,000	\$0
210-Group Insurance	\$523,600	\$523,464	-\$136
220-Social Security Contributions	\$90,238	\$93,045	\$2,807
230-Retirement Contributions	\$395,956	\$407,230	\$11,274
240-Tuition Reimbursement	\$25,000	\$19,800	-\$5,200
250-Unemployment Compensation	\$11,900	\$11,900	\$0
260-Workers Compensation	\$29,489	\$15,203	-\$14,286
320-Professional Ed. Services	\$1,000	\$1,000	\$0
430-Repairs & Maintenance Services	\$2,000	\$2,000	\$0
440-Rentals-Copy Equipment	\$2,500	\$2,500	\$0
580-Travel	\$5,000	\$5,500	\$500
610-General Supplies	\$230,000	\$256,500	\$26,500
640-Books & Periodicals	\$10,000	\$10,000	\$0
648-Educational Software & Licensing Fees	\$4,000	\$5,000	\$1,000
752-New Equipment Original & Additional	\$30,000	\$30,500	\$500
758-End User Equipment/Hardware/Software	\$10,000	\$10,500	\$500
762-Replacement Equipment	\$6,000	\$6,250	\$250
768-Equipment/Hardware/Software-Replacement	\$5,000	\$5,250	\$250
<b>TOTAL</b>	<b>\$2,561,259</b>	<b>\$2,621,910</b>	<b>\$60,651</b>

# DRAFT

## GUIDANCE

2120	23-24	24-25	CHANGE
121-Regular Professional Salaries	\$78,431	\$79,657	\$1,226
210-Group Insurance	\$30,800	\$30,792	-\$8
220-Social Security Contributions	\$6,000	\$6,094	\$94
230-Retirement Contributions	\$26,667	\$27,004	\$337
250-Unemployment Compensation	\$700	\$700	\$0
260-Workers Compensation	\$1,961	\$996	-\$965
530-Communications-Postage	\$500	\$200	-\$300
580-Travel	\$500	\$300	-\$200
610-General Supplies	\$500	\$500	\$0
750-New Equipment	\$500	\$500	\$0
850-Dues & Fees	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$146,558</b>	<b>\$146,742</b>	<b>\$184</b>



## DRAFT

### TECHNOLOGY

2240	23-24	24-25	CHANGE
131-Professional Salary-Other (IT)	\$92,941	\$94,809	\$1,868
210-Group Insurance	\$34,050	\$36,452	\$2,402
220-Social Security Contributions	\$7,110	\$7,253	\$143
230-Retirement Contributions	\$31,600	\$32,140	\$540
250-Unemployment Compensation	\$700	\$700	\$0
260-Workers Compensation	\$2,324	\$1,185	-\$1,138
348-Technical Services	\$12,000	\$17,000	\$5,000
530-Communications	\$2,000	\$2,500	\$500
610-General Supplies	\$11,000	\$25,000	\$14,000
756-New Technology Equipment	\$10,000	\$15,000	\$5,000
758-Admin. Software, License Fees & Supplies	\$10,000	\$5,000	-\$5,000
766- Technology Equipment - Replacement	\$5,000	\$5,000	\$0
768-Software/Licensing -Replacement	\$20,000	\$10,000	-\$10,000
<b>TOTAL</b>	<b>\$238,724</b>	<b>\$252,039</b>	<b>\$13,315</b>



# DRAFT

## ADMINISTRATION

2300	23-24	24-25	CHANGE
111-Regular Salary-Board Secretary	\$4,160	\$4,244	\$84
111-Regular Salary-Director of Voc. Ed.	\$119,439	\$121,839	\$2,400
111-Regular Salary-Assistant Director	\$102,596	\$104,657	\$2,061
112-Temporary Salary-Superintendent of Record	\$5,732	\$5,904	\$172
121-Dean of Students	\$85,280	\$86,994	\$1,714
111-Regular Salary - Marketing Coordinator	\$50,180	\$46,350	-\$3,830
151-Regular Office /Clerical Salaries	\$69,582	\$77,205	\$7,623
151-Administrative Secretary	\$47,626	\$48,583	\$957
152-Temporary Office/Clerical Salaries	\$4,000	\$4,000	\$0
210-Group Insurance	\$238,350	\$255,164	\$16,814
220-Social Security Contributions	\$23,830	\$38,232.80	\$14,403
230-Retirement Contributions	\$164,762	\$168,068	\$3,305
240-Tuition Reimbursement	\$0	\$3,200	\$3,200
250-Unemployment Compensation	\$4,900	\$4,900	\$0
260-Workers Compensation	\$12,115	\$6,247	-\$5,868
330-Other Prof. Services - Legal	\$10,000	\$10,000	\$0
430-Repairs & Maintenance Services	\$4,000	\$4,000	\$0
440-Rentals-Copy Equipment	\$2,000	\$4,000	\$2,000
530-Communications	\$15,000	\$15,000	\$0
540-Advertising	\$5,000	\$5,000	\$0
550-Printing & Binding	\$1,000	\$1,000	\$0
580-Travel	\$4,000	\$4,000	\$0
610-General Supplies	\$22,000	\$20,000	-\$2,000
750-Equipment-Original & Additional	\$5,000	\$5,000	\$0
810-Dues & Fees	\$15,000	\$15,000	\$0
<b>TOTAL</b>	<b>\$1,015,552</b>	<b>\$1,058,587</b>	<b>\$43,035</b>

## DRAFT

### PUPIL HEALTH & SAFETY

2490	23-24	24-25	CHANGE
111- Regular Salary - LPN	\$40,000	\$41,200	\$1,200
210-Group Insurance	\$34,050	\$36,452	\$2,402
220-Social Security Contributions	\$3,060	\$3,152	\$92
230-Retirement Contributions	\$13,600	\$13,967	\$367
250-Unemployment Compensation	\$700	\$700	\$0
260-Workers Compensation	\$1,000	\$515	-\$485
329-Purchased Professional Tech Services	\$40,000	\$62,500	\$22,500
610-General Supplies	\$10,000	\$10,000	\$0
758-Software License	\$2,000	\$2,000	\$0
850-Dues & Fees	\$500	\$500	\$0
<b>TOTAL</b>	<b>\$144,910</b>	<b>\$170,986</b>	<b>\$26,076</b>



# DRAFT

## BUSINESS

2511	23-24	24-25	CHANGE
111-Regular Salary-Business Manager	\$ 74,985	\$ 88,701	\$13,716
151-Regular Office/Clerical Salaries	\$ 41,600	\$ 83,636	\$42,036
210-Group Insurance	\$ 68,100	\$ 109,356	\$41,256
220-Social Security Contributions	\$ 8,919	\$ 13,184	\$4,265
230-Retirement Contributions	\$ 39,639	\$ 58,422	\$18,783
250-Unemployment Compensation	\$ 1,400	\$ 2,100	\$700
260-Workers Compensation	\$ 2,915	\$ 2,154	-\$760
330-Other Professional Services	\$ 42,000	\$ 45,000	\$3,000
348-Technical Services/Technology Support	\$ 10,000	\$ 12,000	\$2,000
850-Travel	\$ 1,000	\$ 500	-\$500
TOTAL	\$ 290,557	\$ 415,053	\$124,496

# DRAFT

## CUSTODIAL & MAINTENANCE

2620	23-24	24-25	CHANGE
161-Regular, Crafts, & Trades Salary	\$65,325	\$67,465	\$2,140
181-Regular Service Work Salaries	\$98,382	\$96,129	-\$2,253
182-Temporary, Service Work Salaries	\$20,000	\$10,000	-\$10,000
210-Group Insurance	\$136,200	\$145,808	\$9,608
220-Social Security Contributions	\$14,054	\$13,280	-\$774
230-Retirement Contributions	\$62,460	\$58,849	-\$3,612
250-Unemployment Compensation	\$2,800	\$2,800	\$0
260-Workers Compensation	\$4,593	\$2,170	-\$2,423
348-Technical Services	\$1,500	\$1,500	\$0
411-Purchased Property Services	\$5,500	\$7,250	\$1,750
422-Electricity	\$65,000	\$72,500	\$7,500
424-Water/Sewage	\$20,000	\$18,500	-\$1,500
430-Repairs & Maintenance	\$75,000	\$85,000	\$10,000
523-Property Insurance -Comprehensive Package	\$65,000	\$87,000	\$22,000
580-Travel	\$500	\$500	\$0
610-General Supplies	\$30,000	\$40,500	\$10,500
621-Natural Gas	\$35,000	\$30,000	-\$5,000
752 - New Equipment	\$1,000	\$1,000	\$0
762 - Equipment Replacement	\$20,000	\$20,000	\$0
<b>TOTAL</b>	<b>\$722,314</b>	<b>\$760,251</b>	<b>\$37,938</b>



# DRAFT

## STUDENT ACTIVITIES

3210	23-24	24-25	CHANGE
132-Temporary Professional Salaries	\$5,600	\$6,200	\$600
220-Social Security Contributions	\$428	\$474	\$0
230-Retirement Contributions	\$1,904	\$2,102	\$198
260-Workers Compensation	\$140	\$78	-\$63
580-Travel	\$5,000	\$1,000	-\$4,000
610-General Supplies	\$100	\$100	\$0
<b>TOTAL</b>	<b>\$13,171</b>	<b>\$9,954</b>	<b>-\$3,218</b>

## DRAFT

### FACILITIES ACQUISITION, CONSTRUCTION, & IMPROVEMENT

4600	23-24	24-25	CHANGE
752- Equipment - New	\$20,000	\$20,000	\$0
762-Equipment - Replacement	\$5,000	\$5,000	\$0
TOTAL	\$25,000	\$25,000	\$0

### DEBT SERVICE

5110	23-24	24-25	CHANGE
Bond Principle & Interest	\$966,850	\$964,500	-\$2,350
TOTAL	\$966,850	\$964,500	-\$2,350



## For Board Information Executive Summary

**Topic:** Gifted Education Trip to Nationals for the 2023-2024 School Year

Purpose of the Summary

- ☒ New Information  
☒ Consideration for Action Item

### General Overview:

As a culminating activity based upon qualifications met at other local and state tournaments, 16 of our Gifted and Talented Students are eligible to attend Nationals in Atlanta, Georgia, April 19-April 23, 2024.

### Key Points:

- Dates – April 19-April 23, 2024
- 16 students will attend nationals.
- 1 adult chaperone will attend (lodging and food are paid for chaperones)
- 2 parent chaperones will attend at their own expense
- Registration is \$130.00 per student and coach. **Registration Total =\$ 2,210.00**  
Registration cost = 16 students and 1 coach
- Hotel \$190.00 night X 4 nights = **\$760.00** X 6 rooms = **\$4,560.00** (hotel is Hyatt Regency in Atlanta Georgia)
- Food-\$215.00 X 17= **\$3,655.00** (*all participants must participate in the food program this year*)
- Airfare for Coach/Chaperone = **\$452.03**
- Transportation to Pittsburgh Airport & home= **\$320.00**

**Total cost not to exceed= \$11,197.03**

### Goals:

To continue to promote and encourage our Gifted and Talented students and reward them for their dedication and hard work in the various tournaments throughout the school year.

### Recommendation:

To approve the expenditure of \$11,197.03 to allow our Gifted and Talented Students to participate in the National Tournament in Atlanta, Georgia, from April 19-April 23, 2024. This money has been budgeted for in the 2023-2024 gifted budget.

Submitted by: Jennifer Connelly

Date: Tuesday, February 20, 2024

## **Hershey State Unified Bocce Tournament 2023-2024**

Up to 14 athletes, 4 chaperones

Dates March 20-21, 2024

The team qualified on Thursday, March 7, @ approximately 1:00 p.m.

Special Olympics pays for lodging, dinner on Wednesday night, and lunch on Thursday afternoon for Team 1, the bus driver, and chaperones. Grove City Area School District is responsible for payment for transportation, lodging for team 2, dinner for team 2 and 2 chaperones on Wednesday night, lunch for team 2 on Thursday, and dinner for all students and chaperones on Thursday night

### **Transportation:**

We are checking into several options for busing.

Krise gave us a rough estimate of \$1,086.75

**Not to exceed \$2,500.00**

### **Lodging:**

**9 rooms X 1 night in the Days Inn Hershey Cost of \$972.00 (Each room costs \$108.00)**

Special Olympics Picks up \$756.00 of this (7 rooms)

Grove City will pay for 2 rooms

**Total Lodging Grove City pays - \$216.00**

### **Food**

Breakfast, Lunch, and Dinner for Athletes: \$ 6 breakfast, \$ 6 lunch, \$ 10 dinner

Chaperones - Breakfast \$ 10 Lunch \$ 15 Dinner \$25

**Dinner Day 1: 7 athletes, 2 chaperones = \$120.00**

**Lunch Day 2: 7 athletes, 2 chaperones = (must purchase boxed lunch provided @ \$20.18 each) = \$181.62**

**Dinner Day 2: 14 athletes, 4 chaperones = \$240.00**

**Total Food - Not to exceed \$542.00**

**\*\*\*\*Total package not to exceed \$3,258.00**

**Grove City Area School District  
For Board Information  
Executive Summary**

**TOPIC:** Textbook for Forensics

**Purpose of the Summary:**

I would like to have a class set of textbooks for forensics.

**General Overview:**

I have reviewed 6 textbooks for forensics. While each has its pros and cons, I believe *Forensic Science: Fundamentals and Investigations 3rd Edition* by Bertino and Bertino to be the best option. The content has excellent standards, great photos and examples, as well as supplemental materials online. The readability is targeted for a high school audience instead of a collegiate one. Many of the activities included in the book are hands-on. Lastly, it is one of the only resources that includes case-studies for application purposes.

**Cost:**

\$155.95/book on Cengage's website. I would need 30 for a classroom set.

**Goals:**

To enhance GCHS students' forensics experience with this resource.

**Recommendation/Next Steps:**

Purchase a classroom set.

Submitted by: Thomas Lilly

Date: 12/22/2023

**Grove City Area School District  
For Board Information  
Executive Summary**

**Topic:** LPN Health Aide Coordinator Stipend

**Purpose of the Summary**

<u>  X  </u>	New Information
<u>  X  </u>	Consideration for Action Item

**Purpose:** Incentivise additional roles and responsibilities as they relate to LPN Health Aide.

**General Overview:**

- Additional responsibilities are required around the role of LPN Health Aide Coordinator. The function of this individual will include additional hours, trainings, and updates related to things like athletic physicals, kindergarten registration, and supplemental health services. A recommended stipend is designed to compensate this individual for the additional time and responsibility to better serve our students and community.

**Goals:**

- Rehire experienced LPN, Michelle Dosch
- Incentivise additional responsibilities
- Provide coverage and support in the absence of a Certified School Nurse (CSN)
- Create retention opportunities through the use of a stipend
- Eliminate extra pay for extra duties associated with this role

**Recommendation:**

- Rehire Michelle Dosch at an hourly rate of \$19.89, per the collective bargaining agreement.
- Create a yearly stipend of \$4,000 (prorated for the 2023-2024 school year) for the additional responsibility of the LPN Health Aide.

## Professional Recommendation Form

**To:** Grove City Area School District Board of School Directors  
**From:** Jennifer Reiser  
**Subject:** Professional Recommendation  
**Date:** February 20, 2024  
**Position:** Assistant to the Food Service Director (Part-time, 5.5 hrs/day)  
**Candidate:** Andrea Hawke  
**Certification:** SERV Safe Food Manager Certification

### Academic Preparation:

- Butler County Community College - Pre-nursing - 8/2014 - 5/2016
- Clarion University - Nursing - 9/2015 - 1/2016

**Professional Experience:** GCASD Café Production Worker, Substitute Lead Head Cook

### Other Experience:

- Home Health Aide - responsibilities include light housekeeping, personal hygiene, dressing, grocery shopping, other errands and light exercise.
- CNA at Orchard Manor - responsibilities include bathing, person care, hygiene, light exercise and recreational activities.

**Salary:** \$15.00/hour

**First Compensable Day:** TBD

### Supplemental Information:

Andrea started working for the GCASD Cafeteria on 8/18/22. She worked as a substitute café production worker the school year prior to taking on the open 5.75-hour production worker position at the High School. Andrea has knowledge of each building kitchen operation and has filled in as a lead head cook at the High School. Andrea has also helped to train new staff on various tasks. Andrea is a quick learner, works well in a team environment, currently holds her SERV Safe Food Manager Certification and is willing to help as needed.





# Marketing & Strategic Communication Support Services

Through a partnership with the Allegheny Intermediate Unit (AIU), BVIU offers a variety of marketing and communication services to support and elevate the work of school administrators.

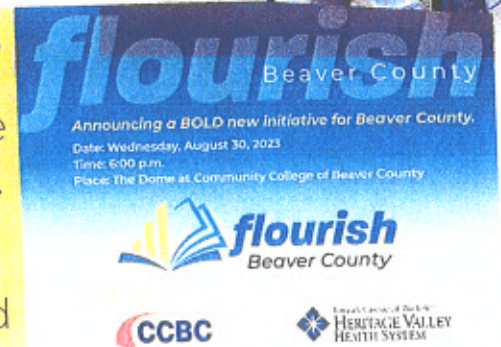
## Services at a glance

- Branding/Rebranding
- Communication Audits
- Content Production
- Crisis Communication
- Digital Marketing
- Graphic Design
- Marketing
- Media Relations
- Photography
- Public Relations
- Publications (digital and print)
- Search Engine Optimization (SEO)
- Social Media Management
- Strategic Communication
- Signage
- Student Recruitment
- Video Production
- Website Management

Click this link or scan the QR code to access samples of our work.



Save the Date  
Aug. 30  
Be Bold



## We accommodate the needs of administrators at three service levels

### FULL SERVICE

At this service tier, districts are assigned a dedicated communication specialist to meet their needs year-round, with supervision from the department head and support from the rest of the BVIU/AIU team. Pricing is based on a percentage of a full-time-equivalent communication specialist, with hourly rates for additional services.

### SUPPLEMENTARY SUPPORT

Sometimes there aren't enough hours in the day to do it all. Delegate one or more specific responsibilities to a dedicated communication specialist—freeing up time for internal staff to address more urgent matters. Our staff can also complement your district's in-house services with specialized expertise, such as graphic design or video production. Pricing may be based on hourly rates or a flat fee.

### SPECIAL PROJECTS

School districts enlist us to carry out a variety of special projects, including video production, recruitment campaigns and communication audits. Pricing may be based on hourly rates or a flat fee.

In addition, we are available free of charge to advise school district personnel regarding strategic marketing and public relations initiatives, and we hold regular role-alike meetings for school public relations officers to discuss timely communication-related issues.

**QUESTIONS?** Contact: Dr. Eric Rosendale | [eric.rosendale@bviu.org](mailto:eric.rosendale@bviu.org)  
or Hayley Hartle | [hayley.hartle@bviu.com](mailto:hayley.hartle@bviu.com)







## OUR TEAM

The AIU's in-house creative team focuses on marketing, public relations and communications for PreK-12 schools and programs. Team members have a variety of experience and expertise in news as well as print, web and other digital media.

**Matthew Brosey**, Multimedia Specialist – Matt has more than a decade of experience in creating original, high quality content through video, photography and multimedia production.

**Sarah Campbell**, Executive Assistant – Sarah provides administrative and creative support to the AIU's MarCom team.

**Andrew Chiappazzi**, Communication Specialist – Andrew works closely with the Steel Valley and Woodland Hills school districts leading their communication and public outreach efforts.

**William DeShong**, Communication Specialist – Will is a former newspaper reporter who helps the AIU and partner school districts share their success, streamline internal communications and advance equitable education opportunities through diverse content and storytelling.

**Junior Gonzalez**, Communication Specialist – Through creative writing and powerful imagery, Junior helps school districts, programs and services tell their unique stories through the prism of their success and impact on the students and families served.

**Hayley Hartle**, Communication Specialist – Hayley leads the marketing and communication efforts at Beaver Valley Intermediate Unit (BVIU) and other clients in Beaver County.

**Sarah McCluan**, Assistant Director, Marketing & Strategic Communication – Sarah oversees the AIU's in-house creative team and leads institutional marketing and communication initiatives.

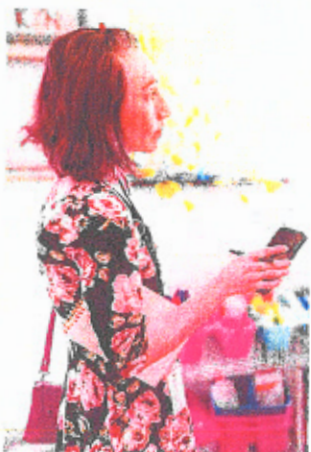
**Daniel Rinkus**, Communication Specialist – Dan is an Emmy-winning storyteller with experience in television news and crisis communication.

**Amanda Ritchie**, Communication Specialist – Amanda promotes the AIU's professional growth programs through strategic outreach and storytelling.

**Michael Tarquinio**, Creative Lead – Michael is an award-winning designer and accomplished photographer and illustrator with more than 25 years of experience delivering effective communications and marketing materials for print and web.

**Jeremy Tepper**, Communication Specialist – Jeremy creates compelling narratives for AIU programs and school district clients.

**Lydia Richardson**, Communication Specialist – Lydia leads student recruitment and communication efforts at the Penn Hills and Wilkinsburg school districts.



To learn more about what the team can do for you, please contact:

**Dr. Eric Rosendale**  
Executive Director  
Beaver Valley  
Intermediate Unit  
[eric.rosendale@bviu.org](mailto:eric.rosendale@bviu.org)  
724-494-2205

**Hayley Hartle**  
Communication Specialist  
[hayley.hartle@bviu.org](mailto:hayley.hartle@bviu.org)  
412-857-1778